

BID DOCUMENT FOR PROVIDING FRUIT & JUICE STALL SERVICES

Advt. Memo.No : 9311/24

Dated: 03-07-2024

Sealed Bids are invited by the undersigned from Experienced & Professionally Competent Contractors / Firms/ SHGs having valid licenses and requisite credentials for providing **Fruit & Juice Stall** Services and also having a minimum experience of one year in running the **Fruit & Juice Stall** Services in Government Organizations / Academic Institutions / MNC's etc., in sealed covers.

Time Schedule of Bidding Process

Date of Publication of Tender notification on official website	05-07-2024
Commencing date of the Bidding Process	11-07-2024
Last date for receipt of filled in Bid Document	18-07-2024
Date and time of opening of Bid	19-07-2024

Note: This tender Document contains 06 pages and bidders are requested to sign on all the pages.

Bidding documents is free downloadable from the Govt. College Sector -1, Panchkula Website i.e. <https://gcpanchkula.ac.in> . Printed Copy of the same can be had from the college office on payment of Rs. 100/- (One Hundred Only).

Requirements

A reputed Contractor/SHG's having an experience of at least one year of running of **Fruit & Juice Stall** in a Govt. sector/PSUs/ Educational Institutions/ reputed Private institutions is eligible to apply for providing services to approximately 3000 students and 150 Staffs on daily basis. The menu and rates are mentioned in the Bid Document. Further, persons visiting College for various activities may also avail of services from the **Fruit & Juice Stall**.

Charges payable by Contractor: Maintenance charge per month as per successful bid + Taxes (if applicable), Water charges @ Rs.200/- Per Month and Electricity charges on actual basis per month or fixed basis @700/- until sub meter is installed.

1. Each bidder compulsorily enclose a Demand Draft *of Rs.5,000/- (Rupees: Five thousand Only)* favoring of Principal, Govt. College Sector-1, Panchkula, payable at Panchkula as *EMD* even though they are having exemption from paying of EMD, for the above **Fruit & Juice Stall** Services and the same will be refunded to the unsuccessful tenderers within a reasonable time after finalization of the contract. No interest on EMD will be paid.
2. Period of Contract will be from the date of Agreement till 30th June 2025.

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**Terms & Conditions for Fruit & Juice Stall Contract
for Session 2024-25**

1. Duration of the contract will be effecting from the date of allotment/ signing of contract till 30th June, 2025.
2. Three months maintenance charges + Three months fixed electricity charges will have to be deposited in the college office as a refundable security, immediately after the contract is awarded.
3. The vendor has to provide good quality Seasonal Fruits, Fruit Chat and Fruit juices at mentioned prices.

Name of the Item	Quantity	Price
Nimbu Pani	250ml	Rs. 15/-
Mango Shake/ Banana Shake	250ml	Rs. 35/-
Fruit Juice	250ml	Rs. 50/-
Gajar Juice	250ml	Rs. 25/-
Fruit Chaat	150ml	Rs. 25/-

4. a) Monthly Maintenance Charges will be payable by the contractor as per the highest successful bid.
b) The bid will start from base amount of Rs. 800/- Per Month with higher bid in multiplication of Rs. 50/-.
c) Electricity charges will be as per reading of sub meter or fixed amount of Rs. 700/- per month till the sub meter is installed.
5. The Contractors should have sufficient number of helpers for prompt service. Employment of Children below 14 years of age as per Labour laws in force is strictly prohibited.
6. Glassware used should be clean, however separate Juice Mugs in good condition for the staff will have to be used throughout the session and there should be provision for disposable glasses too. Plastic disposables are not allowed.
7. The College contract committee will inspect periodically the quality of fruits and juices, cleanliness and hygiene of the place allotted to the Juice Vendor.
8. Contract can be terminated at any time, if the work and conduct of the contractor or his service staff is found unsatisfactory.
9. In case of the college Fresh Juice outlet is found closed for continuous 7 days during working days in a month, the security amount will be forfeited and contract will be terminated.
10. No outsider will be allowed to use Vendors services.

11. The Contractor will get Police Verification of antecedents of all employees and submit necessary information in the office.
12. This facility shall be provided for the students from 8:30 a.m to 4.30 p.m on all working days. Service hours to be extended in exam days or as directed by the college authority.
13. Maintenance & cleanliness of Juice Stall and Surrounding area will be the sole responsibility of the contractor at his/her own expenses.
14. Rates of fruit and juices can be changed with the approval of college contract committee, keeping in view the seasonal change in market rates. Rate list needs to be displayed.
15. Use of tobacco and any kind of drugs is an offence and if contractor is found to be involved in these activities, his/her contract can be terminated at any time and security amount will be forfeited.
16. Two dustbins one is of Green Colour and one is of Blue Colour should be fixed up by the contractor for Dry and Wet Garbage Separately. The Garbage disposable arrangement should be done by the contractor himself/herself only.
17. Fine of Rs. 100 per day will be imposed on contractor if rent will not be deposited by 10th of every month.
18. College Administration reserves the right to cancel/ terminate the contract in the best interest of students and administration.

BID – ANNEXURE- A
FOR FRUIT & JUICE STALL

Bid for providing **FOR FRUIT & JUICE STALL** Services shall be filled in by the bidder, duly signed, stamped and sealed along with an EMD of Rs.5,000/- by Demand Draft in favour of Principal, Govt.College Sector-1, Panchkula payable at Panchkula.

S.No.	Particulars	Details
1.	Name of the Tendering Company/Firm/Service Provider/ SHG	
2.	Year of Commencement/ Registration	
3.	Full Address of the Registered Office/Branch Office (if any) with email ID	
4.	Phone No. & Mobile No. Email id	
5.	State status whether firm is Proprietary/ Partnership firm / Company/ SHG	
6.	Name(s) of the Director/ Proprietor/ Partners of the firms/ Member	
7	Details of EMD	
	Amount in Rupees Five Thousand	₹. 5,000/-
	DD No.	
	Date:	
	Issuing Bank	
8	Bid Amount for Monthly Maintenance Charges (per month) Note:- Bid should be in Rupees & Higher than Base Monthly Maintenance Charges of Rs.800/- Per Month in multiplication of Rs. 100/-	

UNDERTAKING BY THE FRUIT & JUICE STALL SERVICE PROVIDER

Declaration

I / We..... Son/Daughter/Wife of Sri.
 Signatory of the service provider, mentioned above, am/are competent to sign this declaration and execute this tender document.

2. I/ We have carefully read and understood all the terms and conditions of the bid and undertake to abide by them.
3. I/We have inspected the institute/premises and have acquainted ourselves with the tasks, requirements required to be carried out, before making this offer.
4. I/We here by sign this undertaking is token of our acceptance of various conditions listed above.
5. Agreed to provide the best quality of **Fruit & Juice Stall** without any lapses.
6. Any corrections/alterations will not be accepted.
7. I/ We accept that all the rates and menu as correct and I am aware that my bid is in acceptance of these.
8. The information/documents furnished along with the financial bid are true and authentic to the best of my knowledge and belief.
9. I/we undertake to pay all the dues in respect of wages, EPF, ESI and other statutory obligation to my employees (deployed at College) according to the enactments of State and Central Govt. The bid amount quoted by me/us is valid and binding upon me/us for the entire period of contract.
10. I/We will accept the overall highest financial bid as final criteria of allotment of contract.
11. I/We shall not bring any external influence or legal pressure to influence the bidding process or to continue the contract beyond the stipulated period of time.

Place: _____

Date: _____

Mobile No.: _____

Address: _____

Signature of the Contractor with seal

