



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT COLLEGE, SECTOR I, PANCHKULA
• Name of the Head of the institution	Dr. Archana Mishra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722560076
• Mobile no	7837099999
• Registered e-mail	Archmish999@gmail.com
• Alternate e-mail	gcl_panchkula@yahoo.co.in
• Address	Sector-1
• City/Town	Panchkula
• State/UT	Haryana
• Pin Code	134109
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Kurukshetra University				
• Name of the IQAC Coordinator	Mrs Vineeta Gupta				
• Phone No.	7508482820				
• Alternate phone No.	01722560076				
• Mobile	7837099999				
• IQAC e-mail address	guptavineeta14@gmail.com				
• Alternate Email address	gcl_panchkula@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.gcpanchkula.ac.in/naac.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gcpanchkula.ac.in/academic.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.05	2003	21/03/2003	20/03/2008
Cycle 2	B	2.20	2014	20/02/2014	19/02/2019
Cycle 3	B++	2.96	2021	31/08/2021	30/08/2026
6.Date of Establishment of IQAC	01/07/2003				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of	View File				

IQAC		
9.No. of IQAC meetings held during the year	10	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Organization of webinar on Intellectual Property Rights. 2. Provided thrust on adequate faculty development through workshops on E-Learning. 3. Capacity building Programme for non teaching staff. 4. Final Submission of SSR for NAAC accreditation and request for Peer Team visit dates 5. Improvement of infrastructure to meet out the demands of online teaching-learning during COVID pandemic.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
1. To improve the research	Organization of webinar on Intellectual Property Rights.A few teachers are registered for research.	
2. Improving the skills for Blended Teaching Learning methodology	workshops on E-Learning enhanced the skills of the teachers.	
3. Capacity building for non-teaching staff	Organization of workshop for lab attendant staff	
13.Whether the AQAR was placed before	Yes	

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Council	05/01/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	20/02/2019
Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	605
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	2611
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	846
File Description	Documents
Data Template	View File
2.3	637

Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	104
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	112
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	49
Total number of Classrooms and Seminar halls	
4.2	7664246
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	116
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution puts in place a system to ensure the dissemination of the curriculum in a way so as to provide the students a smooth transition from what they known to new knowledge efforts are made to inculcate curiosity amongst students and make them learn to think</p>	

with rationale. The syllabi pedagogy and infrastructure of the institution is put to regular upgradation to cater to changing needs .

The curriculum based on human values , ethics, gender, environment issues and topics on self -sustenance contribute to inclusion of cross cutting issues into the core courses .The college regularly conducts varied value added courses ,short term programmes for enhancing the skill set of the students. Students are provided with every possible support to take up internships in places of repute.

The faculty constantly engages in negotiations with eminent bodies to evolve responsive curriculum which in turn provides a conducive learning environment to the stakeholders.

The college library houses books and necessary resources to upgrade the student knowledge .The institution is well equipped with ICT facilities which help in effective imparting of practical and theoretical knowledge .

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcpanchkula.ac.in/files/criterion/1.1.1_ICT.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of university is followed by the institution . The calendar is available on the college website as well as has been displayed on various notice boards. The students are informed about the academic calendar at the very beginning of the session in mentor-mentee meetings as well as orientation programme. It acts as a guide map of information and planning for the stake holders of the college. It includes the planning for various activities for students, administration related to academics, teaching terms, examination schedule and other extra curricular activities to be conducted by the various committees od the college.

The institution ensures to follow a well define procedure to develop teaching and evaluation plans for smooth functioning. CIE(continuous

internal evaluation) is done as per the university guidelines by maintaining transparency.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

163

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our college is affiliated to Kurukshetra university, Kurukshetra and follow the syllabus provided by University. Various courses under different subjects address the professional ethics, Human values, environment and sustainability in the curriculum. We have courses like Organizational Behaviour, Human Resource Management, Business Environment, Rural Marketing, Literature and Gender, Social Psychology, Ecology, Environmental Biology, Media Law and Ethics, Personality Development and Communication etc (details are given in the data template attached.)

Students get enriched with different issues of society every year and get aware of the current knowledge related to it.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

7

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	A. All of the above
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Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://gcpanchkula.ac.in/files/collegefeedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcpanchkula.ac.in/files/collegefeedback.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1157	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

518

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. In the beginning of every session, an orientation programme named DEEKSHA is conducted. The aim of this programme is to break the ice for all the new entrants in the college and make them aware about the college infrastructure, its rules, regulations and all the academic and extracurricular activities conducted. It helps the students to adjust in the new environment and to grow. Due to COVID protocols, It was conducted online this year. The students were introduced to the in- charges of all the units/cells/clubs like NCC, NSS, YRC, Women Cell, Legal Literacy Cell, Placement Cell, Sports Club, Eco Club, college magazine etc. and were told about the activities conducted by these units so that the students could choose and participate in the activities of their interest.

2. Every year, every student is assigned a mentor. Mentor- mentee groups of about 25 - 30 students each are formed to identify the slow learners and advanced learners. A rapport between mentor and mentee is established gradually, this helps the mentor to identify different learners among the students, broadly slow learner and advanced learners. The mentor also helps the students in making their SWOT analysis. After this, it is easy for a mentor to address the emotional, psychological and intellectual needs of a student.

3. The mentors work in consonance with the Counselling Cell comprising of faculty of Psychology department to find out means to improve their learning skills.

4. The teacher works to the best of their capacities to develop different skill sets. Different methodologies are chalked out to suit the low and high performing students. The advanced learners are motivated to make optimum utilization of the library facility, consult reference books, explore the study material available online and prepare their own notes to develop the better understanding of the subject. The teachers guide them to develop the different

required skill sets and to prepare for competitive exams. Slow learners, though identified, are never made to feel low. Special attention is given by the teachers to improve the performance of such slow learning students.

5. Special attention is paid to the needs of the slow learners. Teachers take special pain to groom such students and take their remedial classes, provide them with notes and study material and utilize audio-visual means to make the learning process easier and more entertaining. Special efforts are made to enhance their communication skills. The language lab has also been established where students are asked to do practice in grammar and vocabulary with the help of special modules.

6. The students who consistently excel in studies are nominated as the office bearers of subject societies and encouraged to organize and manage the activities and competitions like debate, declamation, poetic recitation, poster making, essay writing, quizzes etc. They also help to facilitate the slow learners to develop an understanding of the topics and also to encourage them to participate in different activities conducted in the college.

7. The college magazine PANIP also provides a very constructive platform to all the students whether introvert or extrovert to express their thoughts and to give vent to their feelings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2611	100

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution believes in the principle of interactive and collaborative learning. The following methodologies are adopted to involve the students actively in the teaching- learning process and to make the process of learning more inclusive, conducive and easier: -

1. The students are taken on field visits to industrial units, herbal and zoological parks, botanical gardens; educational tours are organized by the departments. These visits give a practical experience to the students about the new trends going on in the market and society.

2. The college organizes different camps through NSS, NCC, YRC units of the college. These camps inculcate in the students' values like community feeling, a sense of selfless social service, self-sacrifice, love and compassion for their fellow human beings among other necessary skill sets. Such value-based student centric participative and experiential training methodology helps in developing the overall personality of the students.

3. In the classrooms, students are encouraged to think critically by presenting situations before them and they are asked to raise questions and participate in group discussions. To increase their participation in the learning experience they are motivated to use ICT tools, give power point presentations in the classroom, frame quizzes using various available apps on given topics and then conduct inter or intra class quiz contests under the supervision of the subject teachers. Such practices enhance the analytical, expressive, communicative and organizational skills of the students, boost their morale and make the learning process easier and more interesting.

4. The students are involved, trained and then asked to handle the different events like extension lectures, seminars and other college level competitions. An effort is made that students handle these events independently. This increases their problem-solving abilities, promote the spirit of team work and create an environment conducive to learning. The experts from universities and industrial houses are invited to deliver talks to give maximum exposure to the students.

5. Pre-job fair training programs and job fairs are organized to provide students with an opportunity to participate in the

education- industry partnerships, experience the excitement of appearing in interviews, access more career information, get inspired to explore more job opportunities, accumulate required qualifications and experience for better job prospects.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the covid period, the teachers were at an additional challenging task to reframe their teaching methods to suit the online teaching mode. They used the mobile phones, laptops and connected with the students through google meet, zoom meeting, google classrooms, whatsapp groups etc. Whenever the teachers and students got a chance to be in physical classroom, the traditional ICT enabled tools like smartclass rooms, PPTs, film shows, language lab etc were used for effective teaching-learning process. The teachers shared content, test details, notices and addressed the queries of the students through online means.

The seminar hall of the college is equipped with all the multimedia gadgets like LCD projector, podiums, cameras, internet facility. All the seminars, conferences, meetings and extension lectures are conducted there using ICT tools. Different competitions like PPT presentation, Debate, Declamation, Poetic Recitation, Documentary presentations are held in the seminar hall.

Compulsory computer education is imparted to the first-year students of BA, B.Sc. and B. Com. Computer labs are laced with all the high tech ICT gazettes which are used by the students under the supervisions of faculty. High quality e-content in various subjects prepared by the CEC has been provided to the college by the department of Higher Education Haryana which the students can access to add to the information gained in the classroom.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

81

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

101

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

538

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows the guidelines of Kurukshetra University, Kurukshetra for internal assessment. Internal assessment in all UG and PG courses is 20% which is figured out based on the parameters of two hand written assignments(10%), one class test(5%) and 75% compulsory attendance per semester:

Marks for attendance will be given as under:

90% onwards - 5 Marks

81%-90% - 4 Marks

75%-80% - 3 Marks

65%-70% - 1 Mark

The college makes sure that the internal evaluation of students is monitored throughout the year by a specific internal assessment

committee. Complete transparency is executed in communicating the whole process of internal assessment to the students who are regularly directed to take the attendance and class test seriously as this is the mandatory condition laid down by the University for appearing in the final examination.

The internal assessment procedure is also published in the college prospectus. The names of the students who remain absent continuously for 14 days at a stretch are struck off by the respective faculties and they are intimated about the same through the college notice board. Before forwarding to the university, the internal assessment committee makes sure that the assessment record is shown to the students and their grievances, if any, regarding the same are forwarded to the concerned faculty.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.kuk.ac.in/userfiles/file/examforms/Notification regarding internal assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an internal assessment committee in the college to ensure smooth, transparent and timely assessment work. At the beginning of the new academic session fresh entrants are informed about the internal assessment process during orientation programme. The rules are displayed on the notice boards also. In this process, students are asked to submit two hand written assignments, one class test and marks for attendance are also awarded according to university norms.

Evaluated assignments and test answer sheets are also shown to the students thereby making the students aware of their performance. The marks obtained by students are displayed on the notice boards before forwarding to the university and the students are given sufficient time to report any grievance. The grievances, if any, are resolved promptly by the concerned teachers. The marks of internal assessment are entered on the university portal and the record of the same is also kept in the college.

For practical examinations, the affiliated university constitutes a

panel of examiners. Practical exams are conducted according to university norms in the presence of the external examiner. The award lists of practical exams are sent to the university and the record of the same is kept in the college. Examinations of Environmental Studies (Part 1) and Compulsory Computer Education (B.A and B.Sc. part 1) are conducted and evaluated at the college level in a transparent and fair manner. Record of the same is also sent to the affiliated university and is kept in the college for future reference.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has very well-defined learning outcomes. The vision and mission of the college emphasizes on endorsing value-based education through trained faculty. Programme outcomes (PO) and course outcomes (CO) have been demarcated by every department and are also discussed by the faculty members in the classrooms during every semester. Course outcomes of all the courses are uploaded on website of the college. Lesson plans are uploaded on the college website and also displayed on students' notice boards and shared on their respective WhatsApp groups and other similar modes. Students' doubts and queries regarding the course outcomes are also clarified by the teachers. All the departments conduct regular class tests, surprise tests, vocabulary tests, presentations, group discussions, give assignments to meet out the needs of Programme outcomes (PO) and course outcomes (CO). The performance of the students in such activities gives an idea to the concerned teacher to adjust teaching methods as per needs of the learners and also makes the learners to help in self-evaluation.

There is a Start-Up-cum-incubator which provides professional help to students who want to convert their original ideas into business. Students learn how to make a critical analysis of their business ideas checking economic viability. They also learn about registration process, the agencies providing loan etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcpanchkula.ac.in/files/programme-outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution follows the guidelines of the affiliating university i.e. Kurukshetra University, Kurukshetra for evaluation of the programmes. The programme outcomes and course outcomes of the students are evaluated internally via internal assessment at college level. The marks in internal assessment are given on the basis of their performance in assignments, tests and their attendance. By way of internal assessment and semester end examinations, strength and weaknesses of students are revealed, thereby providing an opportunity to teachers and students to work on the same. The learning outcome of the students is evaluated via paper presentation, power-point presentation, class tests, group discussions, quiz, projects and practicals. The feedback from the parents, Students and other stakeholders are also taken to evaluate and achieve and fulfill the programme and course outcomes set by the institution. To improve the learning process tutorial classes of the weak students are also conducted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcpanchkula.ac.in/files/programme-outcomes-2022.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

640

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gcpanchkula.ac.in/annual-report.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gcpanchkula.ac.in/files/collegefeedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In order to promote self employment or entrepreneurship in the state of Haryana, the Department of Higher Education has built a Startup Incubator cum Centre of Excellence at our college. The center caters to all other colleges of Panchkula division.

Pivotal aims of the establishment of the center are:

- To identify and support new business enterprises
- Develop business ideation at college level
- Providing assistance and guidance to aspiring entrepreneurs
- Providing guidance regarding all kinds of know-how related to government compliance, regulations, and procedures to establish new businesses

The Startup Incubator started with the Boot camps and received an overwhelming response from the students. In total over 700 students

had been educated about this initiative. We have numerous projects under the umbrella of the Incubation ecosystem. The Incubator has been running specially tailored Entrepreneurial courses, Practical Training and Mentoring Programs. The College takes pride in mentioning some of the activities that create this system of Research and Innovations.

These startups are working under the rigorous supervision of eminent mentors. The pivotal wisdom gained by the budding student entrepreneurs from the session are:

- Remarkable leadership Skills
- Confidence building
- Eradicate the fear of failure
- Importance of stepping up as a leader

College also has a small ecosystem for local flora and fauna. Botany department is looking after the Botanical Garden and planting saplings received from different places. Proper guidance to students and staff is also being provided by the Botany department related to growing medicinal plants and all seasonal plants.

The college has taken initial steps towards developing the ecosystem for knowledge sharing methods. The faculty members are encouraged to take up research activities. It helps to create research culture among faculty members.

Our classroom teaching incorporates the guidance related to basic tenets of Intellectual Property Rights to sensitize the students on the basics of IPR and its role in enhancing the quality of education, innovation and research output.

Teachers are regularly in contact with the students through classroom/ online teaching and Mentor mentee meetings. The students are encouraged to utilize the library facility to the maximum. Latest teaching aids like (smart classroom, online platforms, sharing of digital contents, Movie workshop, use of Language lab etc.) are adopted for the best transfer and creation of knowledge .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is actively involved in the community development driven activities to fulfill its social responsibility and give students an experiential learning by enabling them to connect with the larger social issues and make them socially responsible, sensitive and compassionate towards the needy.

The Extension Activities encompass, Gender Issues and Women Empowerment, Health and Nutritional Care, Educational Sustenance, Environmental Conservation, Career and Entrepreneurial Guidance and Community Interactions. These are conducted by the units like NSS, NCC, YRC, Women Cell, Legal Literacy Cell, Eco Club, Quest Society. Students sensitise the local community about healthy life practices with a primary focus on women and children and spread awareness on cleanliness, personal health and hygiene, AIDS, women mental health, gender sensitisation, drug abuse, road safety etc. Talks on nutrition, food and several other civic issues are delivered in the camps organised in these villages by the college.

During the session 2020-2021 students of NSS enthusiastically

participated in the celebration of Rashtriya Ekta Diwas, that resulted in instilling patriotic emotions and further strengthened the unity in the students coming from diverse backgrounds. Drug abuse and illicit trafficking emerged as a national threat in the current times and in order to proliferate rage against these evils students of NSS, YRC Units and Department of IQAC organized awareness programmes including Webinars and Lectures on Drug Abuse. These often conducted talks and webinars on the socially driven ideas leads to inclusive development of students and teachers.

Amidst the pandemic YRC Unit of College actively and courageously participated in community service by distributing ration and assisting district administration in executing COVID Awareness Programmes. The pandemic period which was undoubtedly a cause of worry for society in general brought out the best of the training imparted by the college to its students. A Vaccination Drive was conducted by the college in collaboration with PHC Old Panchkula and Civil Hospital Panchkula for the faculty and the students. Approximately 200 people were benefitted by the camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

214

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college campus is spread over an area of 12.5 acres. It is to be mentioned that all the college infrastructure has been created as per norms and guidelines issued by UGC, Govt of Haryana and the Kurukshetra university. The detail of physical infrastructure is below:

Classrooms:The institution has four teaching blocks with well furnished and ventilated 48 classrooms/Smart classrooms, along with a classroom with LCD facilities.

Laboratories:The college has 29 laboratories. All are well

maintained and fully functional to carry out curriculum-oriented lab practicals.

Seminar Hall and Auditorium: College has one conference hall with a digital podium and ICT facility to conduct seminars, conferences and workshops. Institution has a multipurpose auditorium with a seating capacity of 400 (fixed seats) + 600 (extendable seats). It also hosts a Day-Care-Centre and Girls Common Room.

Computers: College administration always supports the requirement of teachers, students and departments. At present college has 5 Computer Labs, 1 Browsing centre. In total 257 computers across the college are part of ICT infrastructure.

Library: The library has a fully air-conditioned reading hall. Issue and return of books is done through ILMS software SOUL as a result of automation of library. It remains accessible on all working days 9 AM- 4PM. Library also subscribes to 14 newspapers and 22 magazines.

Hostel: Boys Hostel with 32 rooms for 75 students with facilities of power backup, LED TV, Badminton Court and Volleyball Court.

Facilities and Equipment Teaching, Learning and Research:

- The college has well equipped language lab. Students are provided with software based self-learning modules of English to improve communication skills. Entire administrative wing is equipped with computers, scanners, photostat machines and intercoms.
- E-Scholarship is running under DBT (Direct Benefit Transfer).
- Payment of fee through e-challan is operational.
- LTs are used for conducting seminars.
- College website along with a facebook and youtube account of college is also operational.
- Digital attendance for staff is ensured through Biometric Attendance system. It is non operational now due to covid protocols.
- Whole campus is wi-fi enabled. 20 Broadband connections are there across the institution.
- The total bandwidth available to the institution is (50 mbps + 2

mbps for video conferencing).

- E content facility provided by HEC in the form of a preloaded Hard disk courtesy of DHE, Haryana.
- 77/113 faculty members are using ICT resources for daily teaching, in 18 ICT enabled classrooms and 18 smart classrooms.
- Learning Management System(LMS) is being gradually adopted.
- Shiksha Setu is now being used.
- Separate Common Rooms for boys and girls are available.
- College has a dispensary room for first-aid.
- A ramp as well as separate washrooms present in IT block for disabled students.
- An IGNOU Centre is also operational in the IT Block.
- The college has a windrow composing plant, two rainwater harvesting plants and a botanical garden.
- Startup Incubator cum Centre of Excellence is set up in the college.
- Rooftop Solar power plant meeting 37.5% of daily energy needs is in operation to achieve self sufficiency and reduce carbon footprint.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution believes in holistic development of students The sports and cultural activities are evenly spread throughout the academic calendar.

Sports Facilities: Sports Culture has been promoted in the college. Our students have brought laurels in Athletics, Hockey(International Level), Rowing. It's the only government college in the state to offer B.Ped course, whose graduates have won medals at Zonal, Inter Zonal, National and International level.

Sports Facilities available in the college are 200 mts Cinder/Athletic Track completed in 2020, Field for Long Jump and High Jump, Field for Shot Put and Discus practice, Kabaddi Ground, Volley-Ball Court, Well Equipped Indoor Gymnasium. It has Cross Over Pullies, Steel Dumbbells with Rack, Treadmill, Heavy Duty Abdominal Board, Exercising Bikes, Multi-purpose equipment for strength training. Open weight for free hand strength exercises, Table Tennis Room, Three Road Cycles, One Cemented Badminton Court (Outdoor), One room for Yoga practice/ session, One Kho-Kho Ground, Practice Arena and Player equipment for Taekwondo, Wushu and Wrestling, Mats for Yoga, Boxing Practice Area (Kit), Carrom and Chess practice arrangement in Girls' Common Room.

Annual sports meet organized since inception of college itself, 2020 saw participation of 450-500 students and the event got coverage in local media.

The college students can avail the facilities available in the nearby Tau Devi Lal stadium especially its 400 mt Synthetic Running Track. The stadium is also used to host sports competitions and events like Annual Sports Meet.

College also hosts the inter college competitions of the University in various sports events.

The college is planning to further expand its sports facilities . A proposal for development of outdoor Basket Ball Court has been sent to the authorities.

Cultural Facilities

Adequate facilities are available in the college to organize various cultural activities. The college auditorium is spacious enough with the seating capacity of 400, green room and wash rooms and is used for cultural activities. The college students participated in the 12th International SAUFEST.

Music graduates are provided with full range of classical/haryanavi folk instruments Artists are hired from Punjab Kala Bhavan for

theatre workshops along with costumes required.College hires reputed accompanists and directors for instrument lessons.College has a large Conference/Seminar Room for various cultural events such a Symposium,Debate, Declamation, Quiz, Poetic Recitation, etc.College has a Big Corridor for organizing Poster, Collage and Rangoli making, etc.

The college organize programs by Radio Channels such as Radio Mirchi for the students and the students are also given opportunity to go on air.The college has a separate fund kept aside for cultural activities. Music lab is upgraded as needed out of annual grant.College participates in the KU annual Youth Festival which includes shows like Indian Orchestra and Haryanavi Folk Orchestra.Annual 'Suranjani' Fest brings out the best of students creativity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcpanchkula.ac.in/infrastructure-details.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

49

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

488568

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The new library building was inaugurated on 14 April 2017. The library hosts reference books, multiple language Dictionaries, Competitive exam books, books of general interest, besides an exhaustive selection of text books. Its first floor has a reading hall and resource center, and the ground floor has a Referencebook section. In library 22 magazines, 14 Newspaper are available for staff and students and 10 computers with networking for student use.

A list of books in the library :

Particulars Total

Total

Text Books

22713

Competition books

2000

Digital resource

10 Computers with internet

Reference books

1427

Magazines

22

Newspapers

14

ATLAS

2

CD

150

SOFTWARE SOUL

(2.0)

College magazine

2017-18

The Information below is publicly sourced and describes the working of SOUL software.

Software for University Libraries (SOUL 2.0)

Software for University libraries (SOUL) is a state-of-the-art integrated library management software designed and development by the INFLIBNET Centre. It is a user-friendly software that undertakes almost all tasks related to acquisition; cataloguing, circulation, and serial. Besides this, it has a powerful and user-friendly OPAC. The process of Library Automation started in 2009 with Installation of SOUL1.0, it was later upgraded to SOUL 2.0 in 2016.

MODULES

The SOUL 2.0 consists of the following modules. Each module has further been divided into sub modules to cater to its functional requirements: AcquisitionThe module enables library staff to handle all the major functions, such as Order processing, cancellation and reminders; Receipt, Payment and budgetary control; Master files such as currency, vendors, publishers etc.

Catalogue

Catalogue module is used for retrospective conversion of library resources. This module takes care of all possible functions of circulation. Major functions of the circulation module are :Membership, Transaction, Inter-library loan, Over due charges, Reminder, Maintenance of the items such as binding, lost, replace, missing, withdrawl etc, On-line Public Access Catalogue (OPAC). One of the major attraction of SOUL is its robust On-line Public Access Catalogue (OPAC). The OPAC has simple and advanced search facility with the minimum information of the item by using author, title, corporate body, conference name, subject headings, keywords, class number, series name, accession number or combination of any of two.

Serial Control: The module keeps track of serials in the library. The serial control module is developed based on the KARDEX system and has following functions built into it:

Subscriptions : check-in of individual issues of journals payment, reminder, binding, and title history article indexing of journal/book articles cataloguing of electronic journals and keeps track of the history changes of the journals.

Administration: Some more features have been added to the administration module of the SOUL 2.0 with the feedback from students and library staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5,50,000

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

190

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure is an essential component for teaching-learning and administrative work. All students are required to take the Compulsory Computer Course in Ist year to become computer savvy. In addition with the introduction of ICT and adoption of e- governance (HRMS, MIS , On- Line admissions, PFMS etc.)more computers and

internet facilities are added from time to time . In 2015-16 the college had only 10 broadband connections and now the entire campus is wi-fi and has 50+2 MB lease line.

Highlights of upgrades is as under :

1.A new IT Block was constructed in 2018-19. It has a classroom with LCD facilities and has video editing software.

2.In 2017-18, 62 new computers were purchased from RUSA grant bringing the total to 257 across 18 ICT enabled classrooms and 18 smart classrooms.

3.The percentage of such ICT enabled classrooms is 36.7%, while student-computer ratio stands at 1:16.

4.Approx. 70% faculty members are using ICT resources for daily teaching.

5.One computer lab was added in 2018-19 making a total number of computer labs to 5.

6.A Browsing area was established in the Main Library in 2016-17.

7.One seminar/conference hall with Video Conferencing facility, a digital podium , attached Divyang friendly rest rooms was added in 2016-17. This is frequently used to show documentaries/ short films / presentations to students .

8.The college has a well equipped English language lab with Projector, Audio-Video facility,Computers, and backup system. Students are provided with software based self-learning modules of English to improve their communication skills.

9.The entire administrative block is equipped with computers, scanners, photostat machines and intercoms.

10.The campus is wi-fi enabled in collaboration with JIO since 2015-2016. Further20 Broadbandconnections are there across the institution.

11.Due to an MOU with BSNL the total bandwidth available to the institution is (50mbps + 2 mbps for video conferencing).

12.Library and Automation:ILMS software SOUL is used in library for

issue - return of books , it adds to the functionality of OPAC to digitize entire searching, lending, return process.

13. IT Enabled Teaching and Administration:E-Scholarship is running under DBT (Direct Benefit Transfer),Payment of fee through e-challan is operational,Some IT enabled Modules in operation include,ERP module for robust database and MIS reporting,Asset management module for department wise stock entry of college property,MIS HR module for employee records,Online Admissions for centralized admission process,College website and you-tube channel is functional,Facebook account of college is also operational,Digital attendance for staff is ensured through Biometric Attendance system,E content facility provided by HEC in the form of a preloaded Hard disk,E content got a renewed focus during COVID pandemic and is being developed by all faculty members in the form of Videos, PPTs, PDFs etc which is then mailed to Digiharyana@gmail.com.

Payments done by college for all purchases via GEM portal and PFMS system

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

116

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7175678

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All articles i.e. physical, academic and sports, required in the college, are to be purchased out of grants/funds provided by the government. Funds are to be utilized strictly in accordance with the procedure laid down by the Department of Higher Education and the instruction issued by Govt. from time to time.

All purchases are to be made through a purchase committee appointed by the Principal. The committee will invariably consist of at least three members of the staff including one senior member. All items purchased shall be brought on the ledger and correctly accounted for. Apart from this, the Principal of the college is authorised to make direct- purchase from the local market after observing necessary formalities provided that the college has exhausted all approved sources of supply. The conditions for direct purchase from market includes inviting quotations from three established firms at the first place followed by a comparative analysis of rates quoted

by the firms, and lastly order is placed to the firms which has quoted the lowest rates. The Principal of the college shall appoint one of the senior members of the staff as the bursar of the college for maintenance of accounts of fee/ funds and grants. He/she is to ensure correct drawing and disbursement of the funds.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

503

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

000001

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

156

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

156

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

69

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Different subject societies are constituted to ensure the engagement of students for organizing different activities at college level. Students are given the opportunity to organize intramural competitions to enhance their administrative and management skills and to boost up their self-confidence. The students are engaged in various type of administrative work under 'Earn While You Learn' Schemewhich exposes them to different kind of opportunities/challenges which in turn help them mould their personalities in an effective manner. Students take part in IQAC meetings also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association that contributes to the development of the institution through financial or other support services. Though the association is not registered, it includes eminent personalities related to different fields like sports, business, teaching, social works, Legal services etc. who are associated with the institution through social media like facebook, whatsapp and the events like alumni meets. The members of the Association contribute immensely for the development of the college through their guidance and support. Alumni are invited as Resource Person/Speaker/Chief Guest in the events organized by the college from time to time. There is a separate Alumni fund in the college which is utilized to provide financial help to the needy students. Alumni meets are organized by different departments to be in touch with the maximum number of alumni. Despite the uncertainty prevailing due to pandemic, various departments of the college organized Alumni Meet online to keep this healthy tradition alive and reverberating and to connect the asset of human resources from the past and present for collective contribution in carving a brilliant future for the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year

D. 1 Lakhs - 3Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To create and sustain an institute par excellence dedicated to value based education that juxtapose professionalism with humanism and to pursue unending quest for ever expanding landscape of knowledge.

Mission:

- To empower youth to transform challenges into opportunities.
- To shape their aspirations and long cherished dreams.
- To promote and develop balanced, harmonious, law abiding concerned citizens.
- To provide quality education and encourage creative exploration making use of available technology.
- To focus on academic excellence and skill development so as to prepare them for the challenges of outer world.
- To expand the range of courses/ subjects for the students.

To implement and fulfill its vision and mission the college makes an effort towards grooming leadership at various levels. The governing body and various committees collectively make efforts to develop their plans and execute them accordingly. The Principal, Vice Principal, IQAC members, Council members, teaching and non teaching staff, Alumni association, Student representatives etc. all work in collaboration for the smooth functioning of the college.

Head of the institution guides and manages the activities of faculty members and the students efficiently. All the staff members are involved in various committees of the college. The senior staff members are appointed as the conveners of their respective committees. They are given full autonomy in decision making with consultation of other members of their committees. Various curriculum and extracurricular activities are conducted through student participation.

File Description	Documents
Paste link for additional information	https://gcpanchkula.ac.in/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization plays a significant role in improving the efficiency of education system and the quality of educational services. The college promotes a culture of participative management at various levels. It is the core of decentralised governance system being followed in the college. The HODs, Conveners of various committees are fully authorised to take decisions while implementing lesson plans, departmental activity plans and other programmes' schedule. The HODs in consultation with the other members of their departments are free to prepare the activity schedule of their department and also to choose the ways to impart knowledge among students. They chalk out the timetable, syllabus unitisation, guest lectures and other projects and plans to ensure the quality of teaching learning.

The entire teaching and non teaching staff are involved in various committee for the all round development of the college. Student volunteers are also involved in the functions organised by the college. All important decisions related to students welfare and other administrative activities are taken after due deliberations with the staff members and representatives of the students. The Principal, Teachers council and the IQAC are involved in defining policies and procedures, framing guidelines and examination schedule, discipline, grievance redressal, finance etc. The members of the PTA, alumni association, non teaching staff and representatives of the students are also kept in the loop as members of IQAC for all the ongoing development projects and the new projects to be started.

All government grants are distributed after considering the requirements of every department. Such decisions are taken by holding meeting with all HODs and bursars of the college. For academic participation, mentor mentee groups are formed which are headed by the senior tutor for any type of consultation and suggestions. Recommendations of the various committees are finally converted into decisions after careful considerations. Academic curricular, administrative and financial activities are reviewed by

the head of the institution to ensure accountability of the system.

Council members, HODs and other senior faculty members are consulted by head of the institution if the major decisions are to be taken. Staff meetings are held at regular intervals for the consideration of their opinions and all are given freedom and opportunities to give their valuable suggestions and solutions for various problems if any.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1RjKTtqoSGEvAiBDOj864wzrav0sTJscG/view
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students

Admission process is fully transparent. Admission is based on Merit and State Reservation Policy is followed. On-line admission form filling, generation of E- fee challan and online fee payment help has been extended to the students by the faculty members for the same. One computer lab with internet facility was specifically made available to students. Admission committee of trained members for the assistance of students is provided by the college. Student Helpdesk section is also provided for resolution of admission related queries of students.

Industry Interaction / Collaboration

Students of BMC get regular exposure in editing news items & photography. This will be the major thrust area in the coming years. MOU's are signed with 6 industrial units for employment/Campus placement of students. The names of these units are: Bulls Eye; District Red Cross Society; Ekant Agarwal; FPA India; Medicare Healthguard India Pvt. Ltd. and Road Safety.

The placement cell of the college invites experts/resource persons from industry to guide the students regarding facing the interview, personality development etc.

Human Resource Management

Staff members participated in various kinds of training programmes like NSS and NCC training; training organised by Haryana Institute of Public Administration, Academic Staff College of various universities, and by other public/ private departments and agencies. Various Committees viz. Grievance cell, Women cell, eco club, legal literacy cell, along with the Staff Secretary & Social Secretary work together to create a harmonious environment. Grants are also disbursed after discussing with HODs of various departments and Bursars for running courses like PG, B.PEd etc. Eco Club, Women Cell, Legal Literacy Cell. All the decisions are taken after due deliberations with the entire staff. All important days are celebrated together by teaching and non teaching staff. Special meetings are being held with all the HOD's (PG and UG) regularly. Frequent meetings are being held with all the HODs regularly.

All the personnel's service record is maintained by the college on MIS portal and HRMS portal. Both these portals provide personal details and salary statement of the staff members.

Library, ICT and Physical Infrastructure / Instrumentation

Library: The library provides an easy access to books, journals, newspapers. There are proper facilities and infrastructure like showcases, newspaper stands, notice boards etc. There are separate departmental libraries for PG Students. New book shelves and new books were added in the library.

ICT: Computers are available in almost all the departments. Teachers liberally take help of ICT resources. There are 18 smart class rooms which are ICT enabled wherein smart boards are used along with computer OHP and internet to facilitate video & audio display which in turn is a good stimulus for assimilation by the students. English Language Lab and Edusat cater to the need of students of all streams to enhance and polish their communication skills. **Infrastructure:** Fully equipped science labs, language lab, computer labs, canteen, girls common room, auditorium, staff room, cycle stand and separate wash rooms for staff and students. Up-gradation of labs and library is done annually.

Examination and Evaluation

Semester system is adopted for the examinations which are conducted by the Kurukshetra University, Kurukshetra for UG & PG, and semester system for B.P.Ed. & Annual system for PGDCA, PGDJMC and PGDT. College follows the University guidelines in this regard. College is Nodal Centre for disbursement of question papers, collection of answer

sheets and Spot Evaluation of papers. And for this purpose strong store room has been created by the college. Class tests are taken on regular basis. Staff members performed flying squad duties , practical exam duties and set the question papers also. College conducts Compulsory Computer exam and EVS exam on annual basis. Staff members are deputed for observer duty by the college.

Online examination and evaluation is being conducted by the college as per university guidelines.

Teaching and Learning

Various strategies are adopted by the teachers to make Teaching and Learning student centric, interactive and practice based. Both Online and Offline teaching-learning platforms are being adopted during COVID Pandemic.

Academic activities like Online Seminars, Workshops, PPT presentations and science exhibitions are conducted and organized by various departments. Teaching faculty is encouraged to attend various refresher/orientation/short term courses. English Language Lab and Edusat cater to the need of students of all streams to enhance and polish their communication skills. Students are encouraged to participate in various activities conducted by Subject Societies and Clubs. Extension lectures were and important days were celebrated. Educational Tours & Inter-College competitions are regular features of the process. Students are encouraged to make use of the library and internet resources for completing their semester assignments.

Curriculum Development

Curriculum Development is the prerogative of the officiating University. Teachers of the college play an active role in the curriculum development as members of Board of Studies. College council and Advisory committee along with the HOD's develop various strategies for effective implementation of the curriculum. Relevant topics & schedule for extracurricular activities is finalized by holding meeting with HOD's, Alumni, and Tutorial meetings. All the teachers prepare a teaching plan at the onset of every semester. Tutorial meetings further help the students to work out the assignments and tests. Syllabi are developed by University.

Research and Development

Faculty members are motivated to apply for UGC grants. They are

encouraged to submit more & more proposals for major & minor research projects They are also motivated to participate in National /International Seminars, Conferences by giving them duty leaves and reimbursements of registration fee. College invites experts of various faculties to sensitize students & teachers. Extension lectures by eminent personalities on various research projects and schemes .of UGC ,EVS API etc were conducted.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gcpanchkula.ac.in/files/annual-report/2019-20.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated under Kurukshetra University, Kurukshetra, Haryana and Director General Higher Education, Haryana is the state governing body. The Principal is the head of the institution. The Teaching Staff includes Associate Professors and Assistant Professors including Extension Lecturers. All the financial work is supervised by the Bursars. SPIO deals with public information related issues. The Ministerial Staff includes Deputy Superintendent, Assistant and Clerk/Steno. There are Senior Lab Attendants, Junior Lab Attendants and Lab Attendants for the laboratory works. Library Staff includes Senior Librarian, Junior Librarian, Restorer and Library Attendant. Mali, Peons and Chowkidars work as Supporting Staff(Class IV Staff). There is a Boys Hostel in the college, in which there is one Hostel Superintendent and one Warden.

Regular Teaching Staff gets appointment through HPSC. Guest Faculty is appointed in the College as per the guidelines issued by the Higher Education Department. Appointments are also made as per government rules under Outsourcing Policy Part-1 and Part-2. The services and assignment of works of the employees are governed by the policies and rules of the government.

Assistant Professors are awarded Senior Scale and Selection Grade as per government rules. They are promoted as Associate Professors and are awarded Pay Band-4. Career Advancement Scheme (CAS) has been

introduced. Each Assistant Professor has to obtain the minimum score for API in CAS Promotions of Teachers and other Academic Staff.

The Non-Teaching Staff gets the first ACP after 8 years of service, second ACP after 16 years of service and third ACP after completing 24 years of service. All the three grades are awarded to the non-teaching staff and they get promotion in time.

According to the 2016 Rules, Increments are given twice in year to every employee (in the months of January and July respectively).

All the employees are given Casual Leaves and Earned Leaves. A woman employee can avail 20 Casual Leaves during in a year. A male employee can avail 10 Casual Leaves during an year. However, after the completion of 10 years of service, a male employee can avail 15 Casual Leaves and after the completion of 20 years of service, a male employee can avail 20 Casual Leaves. Teaching- Staff gets 10 Earned Leaves during a year. Non-teaching staff gets 15 Earned Leaves per year till 10 years of service, 20 Earned Leaves per year from 10-20 years of service and 30 Earned Leaves per year after 20 years of service. The staff has to get the leaves sanctioned from the Principal through HOD's. During the examinations, the staff has to get the leaves sanctioned from the Principal through the Superintendent of the examination centre.

File Description	Documents
Paste link for additional information	https://gcpanchkula.ac.in/files/hcs-government-employees-conduct-rules-2016.pdf
Link to Organogram of the institution webpage	https://gcpanchkula.ac.in/files/criterion/6.2/6.2.2C.xlsx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes

Teaching: LTC, CCL, Medical re-imburement, Children Education Allowance, Conveyance Allowance , GPF/CPF/NPS/GIS, Creche, Quarantine Leaves, Blood Donation leave, Cashless Medical Facility

Non teaching: LTC, CCL, Medical re-imburement, Uniform Allowances, Conveyance Allowance, GPF/CPF/NPS/GIS, Creche, Blood Donation leave, Cashless Medical Facility, Wheat Advance, Festival Advance

File Description	Documents
Paste link for additional information	http://www.finhry.gov.in/Portals/0/hcs-leave-rules-2016_1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The regular assessment of the faculty is done by ACR (Annual Confidential Report) at the end of every academic session in the institution. Its objective is to assess the faculty members' overall professional and personal growth. The result of all the teaching staff is verified by the Result Verification Committee. The self appraisal report of the individual teacher is reviewed by the principal. The whole report of ACR of both teaching and none teaching is further approved by the DGHE (Director General of Higher Education), Haryana.

File Description	Documents
Paste link for additional information	https://gcpanchkula.ac.in/files/criterion/6.3/6.3.5A.xlsx
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external audit regularly. For internal audit, the college constitute a committee of 4 members called Bursar for financial accuracy which conducts internal audit on day to day basis External audit is conducted every 2-3 years as per government norms. In our college audit of funds has been done up to March 2019. So far as the audit of grant is concerned, we have written to AG Office but no reply is received yet. We try our best

to get audit regularly. Up to the consumption of Rs. 500, no quotation is required, more than this amount quotation is always mandatory.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

524738

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds / grants from various sectors, both government and non-government bodies. Most of the funds are utilised for the welfare and overall enhancement of the students as for cultural activities, educational activities, library, sports kits, sports and other competitions, refreshment, other social drives, etc. The infrastructure of the college is also augmented and maintained regularly by these funds. The salaries of all the employees are disbursed timely. The funds are also utilized for other miscellaneous purposes like sanitation, to keep campus green, to develop IT facilities like intercom, WiFi, Leaseline, computer infrastucture, networking and to hold seminars, workshops, webinars etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of the college is working very efficiently towards the institutionalizing the quality assurance strategies and processes. It has organized seminars and workshops for the capacity building of teaching and non-teaching staff. Seminar on NEP 2020, webinar on Intellectual Property Rights, Workshops for teachers on E-learning and online teaching and creative writing workshop for students, placement drive and lectures for professional development of students have been a regular feature of the IQAC. Teachers are motivated for the research and to attend the orientation, refresher courses, FDPs, and short term courses. Regular feedback is taken from all the stakeholders for quality enhancement of the institution. Promotion cases of teaching staff are verified timely. Regular feedback is also taken from the administrative staff regarding their duties and rights. IQAC acts like a coordinating body among various stakeholders, i.e. students, teaching and non-teaching staff, parents, alumni, society and management and holds regular meetings to chalk out plan for further improvement in the institution's administration, academics and all other fields.

File Description	Documents
Paste link for additional information	https://gcpanchkula.ac.in/igac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has established IQAC as per NAAC guidelines which holds regular internal and external meetings of IQAC to review the teaching learning process, the methodologies of operation, and learning outcomes. All the senior teachers of College Development Council and IQAC members take part in meetings to review the

progress made. In external meetings representatives of parents, alumni, students, senior teachers, administrative staff, principal of the college take part. They are apprised of the development work, improvements in the all other institutional activities and the performance of the teachers and students.

File Description	Documents
Paste link for additional information	https://gcpanchkula.ac.in/files/criterion/Minutes%20of%20external%20meeting.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gcpanchkula.ac.in/annual-report.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to facilitate gender equity, the college persistently makes efforts and takes initiatives for the education and empowerment of female gender. There is an active Women Development Cell in the college which organizes diverse gender equity programs for the

students of the college and also a Legal Literacy Cell which enlightens the girls, rather all the students of the college, regarding their legal rights. This year the women cell of the college has organized various academic, technical, social and cultural events such as stone art activity, extension lecture, celebration of ozone day, personality development programme, four day self defense training. An online webinar and online slogan writing activity were also organized to educate them about their rights. These activities emphasized on gender sensitization and to create awareness among the students regarding equal opportunities in every field without any discrimination.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/19phAti13aXRIDfjiuh_2biAs_zl7wfKQ/view
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcpanchkula.ac.in/files/criterion/7.1/7.1.1A.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To keep the campus clean and green as well as to save the environment, the college takes the following steps to manage three types of waste: Solid waste is collected in dust bins kept at different spots of each floor of each block and then segregated into wet and dry waste. Wet waste is disposed into a pit for composting

while dry waste is taken away by the MC garbage collection van. Waste such as vegetable peels from the Hostel Mess is used to feed animals. Dry leaves are buried in a pit for composting. Now they are put in the vermin-composting pit. Incinerators are installed in girls' and ladies' toilet for disposing sanitary pads.

Water from the few air conditioners installed is collected and used as distilled water for batteries. All potential pathogenic cultures, etc generated in the laboratories of Botany, Biotechnology and Microbiology are inactivated/ destroyed through Autoclaving, Hot air Oven. There are also Incubator and Laminar Air Flow in the Microbiology laboratory. Other sanitary waste is disposed of through incinerators. There is a provision to dispose of e-waste through HARTRON as per its policy for e-waste management. Standard safety procedures are followed in the laboratories of Microbiology, Chemistry and Biotechnology. The safety measures are also displayed in labs for the ready reference of students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

B. Any 3 of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavours to create an inclusive environment for all the stakeholders and organises different activities regularly to maintain peace and harmony. The college welcomes teaching and non teaching staff from different communities, regions and also from different economic background with their balanced representation. The college adheres to government's rules and regulations for the admission. Special attention is paid to the students who belong to nearby villages.

In order to inculcate tolerance and harmony towards cultural diversity, every year the college organises a cultural extravaganza cum Talent hunt show, in which students showcase their talent by performing different dance forms and folk songs of different states.

And to promote the spirit of oneness, Hindi Diwas is celebrated every year. This year the college celebrated 'Azadi ka Amrut Mahotsav' to mark 75th year of India's Independence.

Even emphasis of all the extension activities of the college is on local interest and specially concerning with the participation of nearby villages.

Thus, the college constantly making efforts to create healthy, positive and harmonious environment for all the communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college through various activities encourages the students and employees to abide by the constitution and aims to inculcate the values that promote equality and harmony to one and all. The college guarantees the right to education to all without any discrimination and adheres to state government's reservation policy in letter and spirit. National festivals like Independence day and Republic day are celebrated with great vigour to build a sense of responsibility among them for their nation.

The college celebrates these festivals to plant the seed of nationalism and patriotism amongst all. The sacrifices of our great leaders and freedom fighters who laid down their lives in the foundation of this country are remembered. The college also observes Constitution day on 26 Nov to explain the objectives, structure, composition and powers of constitution to all. And for this purpose the preamble is also read and light is thrown on the supremacy of constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1DW1ki4LNnFahBsmbe_JGSBsKZg1NOHdV/view
Any other relevant information	https://gcpanchkula.ac.in/files/criterion/7.1.9%20B.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

B. Any 3 of the above

ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college celebrates the National and International commemorative days, events and festivals with great enthusiasm and energy. The students and all the members of the college, teaching and non teaching, transcending all the barriers of religion, caste and gender; attempt to create a happy, healthy and joyous environment in the college with their positive energy and high spirits. The college spreads patriotic fervor and salutes India's freedom and Indian Constitution by celebrating National festivals such as Independence and Republic Day.

This year the department of history celebrated the birthday anniversary of Netaji Subhash Chander Bose by organizing an online slogan writing competition and an extension lecture was also organized. An online debate competition was also organized by English Literary Society on Mahatma Gandhiji's ideals on his birth anniversary. A pledge was taken against terrorism on Anti-terrorism day. National Education day was also celebrated to commemorate the birth anniversary of Maulana Abdul Kalam Azad, the first education minister of independent India. International Yoga day was observed to promote yoga and its significance in healthy lifestyle. An international day against drug and illicit trafficking was also celebrated by organizing national level online quiz by Youth Red Cross society of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Quest: A Search for Harmony

Objective of the Practice: A multi-disciplinary society, Quest: A Search for Harmony was started in the year 2015 with the underlying aim to inculcate social, ethical, cultural values amongst students and staff members through special lectures and interactive sessions. The very name of this practice, 'Quest' suggests how and in particular ways, the trans-academic and academic curiosity of students can be satiated. This is a lone college of Haryana where this practice under this particular name is being conducted.

The Context: It goes without saying that in consonance with the problems faced by Indian youth on being exposed to contemporary print, electronic and social media, the need of the hour was to give a moral direction to the students for shaping their all-round personality. Due to the growing consumerism, fast life, over ambition of students aspiring to earn money through hook or by crook has resulted in stress due to which many cases of suicides amongst Indian Youth have been reported.

The university includes only academic courses for students and lacks the moral education which should be a compulsory subject in the syllabus today. To overcome this lacuna, this practice was introduced. Higher Education is a kind of leadership education. The lectures delivered, whether on ethics, moral values, life history of leaders and so on, heavily influence the future leaders and nation-builders who are at present these students. Since students are a part of future leaders of our country so until we create good citizens only then we can dream of making good leaders and better India for tomorrow.

Keeping all this in mind, the focus of this practice is to make students aware of Indian values, telling them ways and means to overcome tension through yoga, meditation, positive thinking. The focus in the practice is to make students comprehend what is right and refrain from doing the wrongs so that they become good citizens.

The Practice: It is through this practice that the college has tried to contribute in the character building of students and the staff, and thus, towards nation-building on the whole. To play the role of 'change agents,' a healthy environment was created in the college by keeping the channels of dialogues open between teachers and students and guiding them by giving them opportunity to interact with eminent persons from society and learn from their experiences. Techniques of removing stress and controlling their mind and emotions were also taught to them. The students were made conscious of rich cultural heritage of India passed on through spiritual texts by facilitating talks on 'Importance of Gita in Present Times' for them.

Evidence of Success: Many interactive lectures have been organized by Quest. The research on the success indicates that students have taken great interest in listening to the resource persons. There has been active participation in sessions in question answer form. Questions have been followed by counter questions, supplementary questions thereby leading to knowledge enhancement and building of personality. Sometimes students came up with new ideas thereby leading to enhancement in their knowledge as well as building their personality.

Problems Encountered and Resources Required: So far, no problem has been faced vis-à-vis implementation of this practice.

Notes: Of course, this kind of practice should be followed in all other institutions of this country for students' betterment, their character building which will provide a fillip to build a better India and lead to the development of our country.

Mann Ki Baat Apno ke Saath (Counseling Cell)

Objectives of the practice:

The objective of the practice is to:

- Bring positive change in students.

- Helping students utilize their inherent skills.
- To make students feel lighter and excited to live their lives.
- To counsel and provide encouragement during life challenges.
- Encouraging future generation to pursue, embrace and find a passion that not only changes the way they think but the way the world thinks.

Context: Cell addresses the emotional imbalance (stress, anxiety, tension, raised anger levels, frustration, lack of concentration, etc) prevalent in today's generation. It helps the students, to adjust in the transit phase from school education to higher education and cater to their emotional education and social needs. Counselling cell provides all necessary information to the students, to choose a better career and to get success in life

The Practice: Starting with icebreaking sessions, information is collected from the students in order to establish rapport with them. Their problems are discussed and the students are helped to understand, adjust and make changes in their behaviour. In the end of the session, relaxation exercises are taught to the students.

Evidence of Success: This cell helps the students to come out of their problems and make them capable of taking independent decisions. Almost 25 students approached the cell and counselling brought a positive change in their behaviour and personality.

Problems faced: 1. There is lack of separate room to maintain secrecy and privacy of the students. 2. Lack of tools and instruments to identify the psychological problems existing amongst the students 3. There is hesitation amongst the students due to lack of awareness regarding counselling.

Note the web link for the bst practices has been generated and uploaded

File Description	Documents
Best practices in the Institutional website	https://www.gcpanchkula.ac.in/best-practice.php
Any other relevant information	https://www.gcpanchkula.ac.in/best-practice.php

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The most distinctive feature of the college is that it is the only Government College in Haryana which offers B. P Ed and has the distinction of producing many athletes and sportspersons representing country at National and International level in the events like Volley Ball, Basket-ball, Judo, Yachting, Taekwondo, Athletics, Ball Badminton, Lawn Tennis, Mal- khamb, Badminton or Kayaking.

The following events were hosted:

1. Intra- mural Kabaddi(Male) tournament, 22 January 2021, 48 players took part.

2. Intra- Mural Volleyball (Male) tournament, 28 January, 2021, 84 players took part.

3. Intra- Mural Hockey (Male & Female) tournament, 29 January 2021, 4 teams comprising 48 players participated.

Celebrated International Yoga Day and organised a workshop on "Yoga in Practice" from 18 June to 21 June 2021.

Another distinctive feature is the Start-up Incubation cum Centre of Excellence which caters to the colleges of Panchkula district in order to promote self-employment or entrepreneurship in the state of Haryana. The centre aims to identify and support budding and promising entrepreneurs, develop business ideation at college level and encourage innovative Start-ups by providing assistance and guidance to aspiring entrepreneurs regarding all kinds of know-how related to government regulations, procedures and compliance, to establish new businesses. The Incubator has been running specially tailored Entrepreneurial Courses, Practical Training and Mentoring

Programs.

Note the web link has been created as per the requirements of the review report.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To increase interaction of students with alumni and industry to get maximum placements..
2. To motivate faculty members to attend the FDP/Seminars/Workshops.
3. To enhance the research environment in the institution by establishing the research and innovation Cell.
4. To prepare the students for competitive exams and setting up a competitive.
5. To sign MoUs with industries and Universities.
6. To utilize the Incubation centre fully to prepare the students for startups.
7. To improve the academic environment and increase the utilization of library facility.