



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE
Name of the head of the Institution		DR. ARCHANA MISHRA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01722560076
Mobile no.		7837099999
Registered Email		Archmish999@gmail.com
Alternate Email		gc1_panchkula@yahoo.co.in
Address		Sector-1
City/Town		Panchkula
State/UT		Haryana
Pincode		134109
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ms. Rajni Bhalla
Phone no/Alternate Phone no.	01722560076
Mobile no.	9872992783
Registered Email	rajneebhl@gmail.com
Alternate Email	gc1_panchkula@yahoo.co.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://gcpanchkula.ac.in/naac.php">https://gcpanchkula.ac.in/naac.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://gcpanchkula.ac.in/academic.php">https://gcpanchkula.ac.in/academic.php</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70.05	2003	21-Mar-2003	20-Mar-2008
2	B	2.20	2014	20-Feb-2014	19-Feb-2019

<b>6. Date of Establishment of IQAC</b>	01-Jul-2003
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Submission of AISHE data	04-Feb-2016 10	2
Submission of AQAR	15-Dec-2015	23

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Salary	State Government/Department of higher Education	2015 365	131457570
College	Library	State Government/Department of higher Education	2015 365	149996
College	M&S	State Government/Department of higher Education	2015 365	1100000
College	Science exhibition	State Government/Department of higher Education	2015 365	261024
College	Sports	State Government/Department of higher Education	2015 365	640000

[View File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Strengthening of infrastructure.

2. Signing of new MoU's for Skill enhancement.

3. Starting Value Added Courses.

5. To start DayCare Centre for welfare of employees

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To inculcate ethical values in students	A new committee Quest was formed to arrange series of lectures/interaction sessions with eminent personalities.
To improve cleanliness in college	Successful: improved habits of students by placing more dustbins in the campus.
Environmental stewardship	Car Pool and Car free day observed on monthly basis. The area behind Science Block has been levelled and developed as green cover. The practice of converting leaf litter into manure was started.
Started Value Added Courses for curriculum enrichment	Started Value Added Courses in Botany, computer science , Political Science Physical education.

[View File](#)

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Council	10-Dec-2016

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2015

Date of Submission

04-Feb-2016

17. Does the Institution have Management Information System ?

No

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic session, lesson plans were being prepared and classes were held according to university guidelines and timetable. College adhered to the traditional chalk and talk method, as well as PPTs , animations and videos were used during lectures to demonstrate various topics. Class test as well as surprise tests were held regularly held after completion of a section of the syllabus and periodic view of student's performance is being undertaken. Tutorial classes were being held in departments within class routine hours. Various departments carried out field trips to ensure effective implementation of the prescribed curriculum. Interactive sessions with students and sometimes with guardians were held to identify problem areas. Social networking sites were also used by various departments for providing supplementary study material to the students. Practicals are held regularly for better comprehension of topics.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Economics	13/08/2015
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Floriculture(BOT-01)	14/12/2015	17
Political	21/01/2016	17

Sociology(POL-01)		
Basic Trouble Shooting System Maintenance(VAC-CSA-001)	24/02/2016	20
Introduction to Media(MA-01)	04/09/2015	14
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA (Journalism)	Visit to TV Studio	30
BA (Journalism)	Visit to Print Production Facility	30
BPEd	Basic Yoga Training	50
BA	Self Defence Training	23
BA	Dance, Music instrumental & Theater	50
BSc	Environament Protection	26
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback was collected from the stakeholders during PTM, Alumni Meet, Meetings of staff and the meetings with the Head of Departments (Senior-most faculty) and from students of both the UG and PG classes through interaction during classes, functions and tutorial meetings. The feedback was received mainly on the requirements regarding facilities teaching quality. The students were largely satisfied with the facilities except that the Hostel facilities needed to be improved. Some students and their wards suggested that new courses should be started which are more relevant in modern scenario. The alumni suggested to take steps for the skill enhancement of students and also that the outdoor facilities, transport facilities communication etc., needs to be improved a lot. Based on their feedback steps have been initiated to improve hostel facilities and, about transport facility, the GM Roadways has been requested to increase buses on the routes from nearby villages to college. The employees have given suggestions to improve the canteen facility and to provide a separate reading room in the library. Some employees also requested that a day care center should be established therefore the process has been initiated and a fully equipped Day Care Center will be established by the next session . The points have been noted to be kept in the next year plans</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	400	480	350
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	2222	334	52	0	32

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
84	9	3	0	3	2
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, a formal mentor manatee setup is not functioning in the institution but through Tutor- ward interaction mentoring of students is done. Since last several years, whereby a tutor maintain a regular contact with the students and actively participates in their overall development. As most of the students enrolled in this college are from rural background, therefore, they need guidance and personal attention for getting groomed under the and support of a faculty member who assists them in recognizing their skills and strengthening their abilities.

Generally a batch of 50 students is assigned to one tutor, who is entrusted with the task of monitoring the attendance and academic progress of the students. as far as possible it is tried to assigned science students to the teachers of the Science faculty and commerce student to Commerce faculty and so on so that the academic progress could be traced easily and grey areas are identified without much effort. The tutor interacts with his/her wards during tutorial meets and discusses their needs or the support required. A register is maintained by each mentor in which important personal details of the mentees are entered. Students are advised to inculcate the habit of reading students notice board on regular basis for important information like filling up of examination forms, important days' celebrations, society and club functions, scholarships and other important matters etc.

The mentors use both formal and informal means of mentoring to boost inclusiveness, gender sensitivity and social responsibility of students. New entrants are informed about the Grievance Redressal Committee, periodic parent-teacher meet, curricular and extra-curricular activities, names struck off and re-admission rules. Internal assessment criteria in all the UG and PG courses are also explained. Although ragging is strictly prohibited in the college premises, still students are made aware about the National Anti-Ragging Helpline. All the tutors take this meet seriously. The college has a separate Women Cell which also plays a role in mentoring students both boys and girls are enrolled in the activities of this cell. The objective of this cell is to focus on developing self esteem, self worth and self reliance especially in female students, keeping these motives in mind this cell organises various activities like extension lectures on status of women, celebration of International Women's Day, workshop on tailoring, aerobics and dance training etc. Moreover, activities conducted by placement cell, legal literacy cell, NCC and NSS units of the college provide a great chance for students to broaden their perspective.

All such activities play a pivotal role in overall development of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2556	84	1:50

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	84	1	0	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	---	odd semester	17/12/2015	07/03/2016
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the modalities/guidelines of conducting Continuous Internal Evaluation (CIE) as prescribed by Kurukshetra University, Kurukshetra. Assessment of Performance is a major part of teaching and learning process. Through the Orientation Program at the beginning of the session, the students are made aware about various instructions of the University. Changes and amendments in the evaluation process are intimated through tutorial meetings as well as in the classes. Students are advised to make best use of language lab, sports, library and other facilities available in the college in order to raise their competency skills. They are advised to make it a habit to read students notice board everyday to get themselves acquainted with latest updates. The mechanism of internal assessment is transparent. Students are made aware about the evaluation process. Internal assessment in all UG and PG Courses is 20 based on the criteria of: two hand written assignments, one class test and 75 compulsory attendance per semester. They are directed to take the attendance and class test seriously because this is mandatory condition laid down by the University for appearing in the final examination. Examinations are held at the end of each semester as per schedule fixed by the university .During the entire academic session, different activities are conducted at departmental and class level like paper presentation, group discussion, quiz and essay writing etc. The teacher evaluates the students' strengths and weaknesses and through parent-teacher meeting, the academic performance and social behavior of the ward is communicated to the parents for the betterment of the students.



2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Kurukshetra University, Kurukshetra. The university prescribes the academic calendar regarding admissions, teaching days, vacations and the institution adheres to the academic calendar provided by the university. Examinations are held at the end of each semester as per schedule fixed by the university. Examination schedule and related notifications/circulars are communicated to all the students by way of placing them on college/department notice board and announcement in classes by the teachers. To make the evaluation system more transparent and accountable, marks of internal assessment are given and displayed on the college notice board for the information of all concerned students as per guidelines issued by the university. Results are prepared and declared by the university. The college also maintains the record of results. Detailed marksheets are handed over to the students by the university cell of the college. The departments also plan various activities like extension lectures, seminars, exhibitions and interactive sessions to develop creative expression and problem solving skills of the students. The convener of cultural activities, NSS, NCC, legal literacy cell, women cell and other activities prepare road map for the activities and gets it approved from the Principal. These activities are completed in time-bound manner. The dates of events which are planned on short notice are displayed on notice board as and when required. Highlights of activities carried out during the session 2015-16 are: National Seminar on Indian Economy, National Seminar on Physical Education, cultural activities like Talent Show, Suranjani, musical workshops and dance training, sports meet and social activities like tree plantation, blood donation camp, state level legal literacy competitions and alumni meet etc.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gcpanchkula.ac.in/program-out.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
--	BA	---	190	16	13.68

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gcpanchkula.ac.in/sss.html>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
UGC NET Guidance	Career Guidance Placement Cell Bull's Eye	08/10/2015
Workshop for Resume Writing and Interview Skills	Placement Cell, Taj Group and Maurya Sherton	23/10/2015
Placement Training	Placement Cell GCG -14	10/02/2016
Start Up India Under CM Happening Haryana Initiative	Placement Cell	16/02/2016
Campus Interview	Placement Cell and ICICI Bank	15/03/2016
Seminar on Opportunities and Challenges after Graduation	Placement Cell and IIM Scholar Vishal Sood	16/03/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	00
International	Psychology	1	00
International	Pub Ad	2	00
International	Mass Communication	1	.90

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	2
Commerce	2

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	23	14	0
Presented papers	5	69	0	0
Resource persons	0	1	0	1

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One Day Camp	NSS and Community	2	200

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
State Level Youth	Merit Certificates	Indian Red Cross	3

Red Cross Training/ Quiz Competition	Society Haryana State Branch
<a href="#">View File</a>	

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Unity and Discipline	NCC with Govt. Aid	Independence Parade	1	19
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
32 Star Dental Clinic	04/04/2015	Dental Hygiene Advise	561
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1641620	1703189.79

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2	2010

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21681	4259800	460	240400	22141	4500200
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	183	4	15	0	0	0	0	10	0
Added	0	0	10	0	0	0	0	0	0
Total	183	4	25	0	0	0	0	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	<a href="https://gcpanchkula.ac.in">https://gcpanchkula.ac.in</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
138874016	341950	1641620	2155490

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All articles i.e. physical, academic and sports, required in the college, are to be purchased out of grants/funds provided by the government. Funds are to be utilized strictly in accordance with the procedure laid down by the Department of Higher Education and the instruction issued by Govt. from time to time. All purchases are to be made through a purchase committee appointed by the Principal. The committee will invariably consist of at least three members of the staff including one senior member. All items purchased shall be brought on the ledger and correctly accounted for. Apart from this, the Principal of the college is authorized to make direct- purchase from the local market after observing necessary formalities provided that the college has exhausted all approved sources of supply. There is a maximum limit of upto 1 lakh for making purchase by the principal. the conditions for direct purchase from market includes inviting quotations from three established firms at the first place followed by a comparative analysis of rates quoted by the firms, and lastly order is placed to the firms which has quoted the lowest rates. The Principal of the college shall appoint one of the senior members of the staff as the bursar of the college for maintenance of accounts of fee/ funds and grants. He/she is to ensure correct drawing and disbursement of the funds

<https://gcpanchkula.ac.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Consolidated Stipend Scheme for SC Students 2. BC Post Metric Scholarship 3. Meritorious incentive scheme for UG students 4. Merit scholarship UG girls (Fresh) 5. Earn while you Learn	525	5620960
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NA	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	01/01/2015	148	DHE (Haryana)
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Career Guidance and placement cell	403	403	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Insurance	112	0	00	33	33
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	71	BA, ,B.Sc, B.Com, BMC	GC-1 Panchkula	GC-1 Panchkula Chitkara Uni KUK Swami Devilal Uni.	M.Com , M.Sc, MA, PGDCA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet	College level	500
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	Silver	National	1	0	15091661	Sonam kumari
2015	3 Gold and Bronze	National	3	0	15020651	Amanjot Kaur

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per govt instruction no student council

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

96

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings -30th April 2016, 04-05-2016, 02-12-2016, 09-12-2016

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization plays a significant role in improving the efficiency of education system and the quality of educational services. The college makes an effort towards grooming leadership at various levels. The Head of the institution and various committees collectively make efforts to develop their plans and execute them accordingly. The Principal, IQAC members, Council members, teaching and non teaching staff, Alumni Association, Student representatives etc. all work in collaboration for the smooth functioning of the college. Head of the institution guides and manages the activities of faculty members and the students efficiently. All the staff members are involved in various committees of the college. The senior staff members are appointed as the convenors of their respective committees. They are given full autonomy in decision making with consultation of other members of their committees. Various curriculum and extracurricular activities are conducted through student participation. The college promotes a culture of participative management at various levels. It is the core of decentralised governance system being followed in the college. The HODs, Conveners of various committees are fully authorised to take decisions while implementing lesson plans, departmental activity plans and other programmes' schedule. The HODs in



consultation with the other members of their departments are free to prepare the activity schedule of their department and also to choose the ways to impart knowledge among students. They chalk out the timetable, syllabus unitisation, guest lectures and other projects and plans to ensure the quality of teaching learning. The entire teaching and non teaching staff are involved in various committees for the all round development of the college. Student volunteers are also involved in the functions organised by the college. All important decisions related to students welfare and other administrative activities are taken after due deliberations with the staff members and representatives of the students. The Principal, Teachers council and the IQAC are involved in defining policies and procedures, framing guidelines and examination schedule, discipline, grievance redressal, finance etc. The members of the PTA, alumni association, non teaching staff and representatives of the students are also kept in the loop as members of IQAC for all the ongoing development projects and the new projects to be started. All government grants are distributed after considering the requirements of every department. Such decisions are taken by holding meeting with all HODs and bursars of the college. For academic participation, mentor mentee groups are formed which are headed by the senior tutor for any type of consultation and suggestions. Recommendations of the various committees are finally converted into decisions after careful considerations. Academic curricular, administrative and financial activities are reviewed by the head of the institution to ensure accountability of the system. Council members, HODs and other senior faculty members are consulted by the head of the institution if the major decisions are to be taken. Staff meetings are held at regular intervals for the consideration of their opinions and all are given freedom and opportunities to give their valuable suggestions and solutions for various problems if any.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• Curriculum Development is the prerogative of the officiating University and teachers play an active role in the curriculum development as members of Boards of Studies.</li> <li>• College council and Advisory committee along with the HOD's develop various strategies for effective implementation of the curriculum.</li> <li>• All the teachers prepare a teaching plan at the onset of every semester.</li> <li>• Tutorial meetings further help the students to work out the assignments and tests.</li> <li>• Value added courses were started.</li> <li>• Relevant topics schedule for extracurricular activities is finalized by holding meeting with HOD's, Alumni, and Tutorial meetings.</li> </ul>
Teaching and Learning	<ul style="list-style-type: none"> <li>• RUSA sponsored workshop on "Leadership skills" was organized.</li> <li>• Academic activities like Seminars, Workshops, PPT presentations,</li> </ul>

Educational tours/ field visits, Inter college competitions , Extension lectures and science exhibitions are conducted by various departments. • Teaching faculty is encouraged to attend various refreshers/orientations/short term courses to refresh their knowledge. • Students are encouraged to participate in activities conducted by various Subject Societies , Clubs and important days are also celebrated. • Through the EDUSAT room and English Language Lab , students attend live telecast of lectures and soft skills lectures.

Examination and Evaluation

• College is Nodal Centre for disbursement of question papers, collection of answer sheets and Spot Evaluation of papers. Strong store room has been created by the college for the same. • Semester system is adopted for the examinations which are conducted by the KUK for UG, PG. B.P.Ed. course and Annual system for PGDCA. • College follows the University guidelines in this regard. • Staff members take class tests, set the question papers, perform practical exam, observer and flying squad duties. • College conducts Compulsory Computer and EVS exam on Annual basis.

Research and Development

• Faculty members are encouraged to apply for UGC grants and for proposing major minor research projects. • Faculty members are motivated to participate in National /International Seminars, Conferences by giving them duty leaves and reimbursements of registration fee. • College invites experts of various faculties to sensitize students teachers. • Extension lectures by eminent personalities on various research projects and schemes of UGC, EVS API etc. • PG students presented papers in national seminar organised by the college. • In May 2016, the college organised a NAAC seminar attended by Principals, RUSA in charges and 268 participants.

Library, ICT and Physical Infrastructure / Instrumentation

Library: The library provides books, journals, newspapers and proper facilities like showcases, newspaper stands, notice boards etc. separate reading area. We have separate departmental libraries for PG Students. ICT:.. There are 3 ICT enabled smart

	<p>class rooms to facilitate video audio display. English Language Lab with special software and EDUSAT help in improvement of communication skills. Infrastructure: Fully equipped science, language and computer labs, canteen, girls common room, auditorium, staff room, cycle stand and separate wash-rooms for staff and students. Up-gradation of labs and library with new books and shelves is done annually.</p>
Human Resource Management	<ul style="list-style-type: none"> <li>• Staff members participated in various kinds of training programmes like NSS and NCC training training organised by HIPA, ASC of various universities and by other public/ private departments/ agencies.</li> <li>• Various Committees viz. Grievance cell, Women cell, along with the Staff Secretary Social Secretary work together to create a harmonious environment.</li> <li>• All the decisions are taken after due deliberations with the entire staff.</li> <li>• Frequent meetings are being held with all the HODs (UG and PG) regularly.</li> <li>• Grants are disbursed after discussing with HODs of various departments and Bursars for running courses like PG, B.PEd etc.</li> </ul>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• One month on the job training in nearby industry is undertaken by B.Sc. (M) students having Ind. Micro- Biology as optional subjects.</li> <li>• Students of BMC get regular exposure in editing news items photography.</li> <li>• Job Mela was organised by the placement cell.</li> </ul>
Admission of Students	<ul style="list-style-type: none"> <li>• Admission process is fully transparent. Admission is based on Merit and State Reservation Policy is followed.</li> <li>• On-line admission form filling and generation of E- fee challan.</li> <li>• One computer lab with internet facility was specifically made available to students.</li> <li>• Admission committee of trained members for the assistance of students.</li> <li>• Student helpdesk comprising of old students is made available for grievance redressal and ensuring complete satisfaction of the new applicants.</li> </ul>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> <li>• As a Government Institution, the college follows all the guidelines, notifications and rules and regulations of KUK, UGC and DGHE of Haryana.</li> <li>• We</li> </ul>

have our own website for college which is linked with DHE portal as well to share necessary information and timely correspondence. • The College Council Members and Bursar discuss financial matters regarding grants received, needs of developments so as to plan and budget accordingly. • CCTV cameras and Biometric attendance machines are installed for marking and regulating attendance of teaching, non-teaching and extension staff.

Administration

• All guidelines, notifications, Rules and Regulation and notices are received by KUK, UGC and DGHE of Haryana have been implemented by the College Administration. • Administrative Office is fully computerized and equipped with Internet. • All online and computerized functions are done to practice transparency while sharing information within college website and on the DGHE Website. • Staff profile has been monitored by Principal and also DGHE by HRMS.

Finance and Accounts

• All grants and staff salary received through the DGHE office through E-salary portal. • Various scholarships and stipends are applied online. • The Principal and the Bursar of the college check and verify the finance and accounts section from time to time. • Computers were provided to office and accounts section.

Student Admission and Support

• Online admission form filling and generation of E-challan was started. • Admission committees of trained faculty members for the assistance of students. • One computer lab with internet facility is specifically made available to students for filling forms. • Student helpdesk comprising of old students is made available for grievance redressal and ensuring complete satisfaction of the new applicants. • Admission process is based on Merit and State Reservation Policy is followed for maintaining transparency. The admission process in the college is regulated by KUK and DGHE of Haryana.

Examination

• Semester system for all UG PG and B.P.Ed. classes and annual system for PGDCA. • Conducting the examinations as per the guidelines laid down by KUK. Examination schedule is

administered by KUK. • The college takes proactive measures to ensure relevant and timely information among the students. • College is Nodal Centre for Spot Evaluation of papers.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Online admission training	00	26/05/2016	26/05/2016	100	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	26/04/2016	02/05/2016	7
Refresher Course	1	26/05/2016	15/06/2016	21
FDP	1	22/09/2015	28/09/2015	06
FDP	1	06/10/2015	12/10/2015	06
FDP	1	22/09/2015	28/09/2015	06
FDP	1	22/09/2015	28/09/2015	06
Refresher Course	1	22/06/2015	11/07/2015	20
FDP	3	14/12/2015	21/12/2015	08
FDP	1	26/04/2016	02/05/2016	07
STC	1	11/05/2016	15/05/2016	05
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LTC, CCL, Medical Re-imbursment, Children Education allowance, GPF/CPF/NPS/GIS, Crèche, Quarantine Leave, Blood Donation Leave	LTC, CCL, Medical Re-imbursment, uniform allowances, conveyance allowance, Blood Donation Leave, wheat advance , festival advance	Scholarships, incentives for meritorious students, Earn while you Learn Scheme, Bus Pass Scheme, No Tuition Fee for Sc and Girls Students

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external audit regularly. For internal audit, the college constituted a committee of 03 members called Bursar for financial accuracy which conducts internal audit on day to day basis. External audit is conducted every 2-3 years as per government norms. So far as the audit of grant is concerned, we have written the letter to AG Office but till no reply received. The institution makes a formal request to AG Office for regular audit .As per standing instructions no quotation is required,for a purchase of upto Rs. 500, after that it is mandatory to invite a minimum of three quotations from the open source.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sh. Ram Bilas Sharma	320000	For 24 Roll of honours and 4 International players
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#### 6.4.3 – Total corpus fund generated

14000
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	IQAC College Council
Administrative	Yes	Govt	Yes	Bursar and CA

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent Teacher meetings were organized. Parents were apprised of student's academic performance and overall behaviour in classes - especially if their ward is showing poor performance in class tests or is having poor attendance . in such cases parents are informed telephonically / through text message or through registered post. • The suggestions of parents regarding improvement in academic environment and on other issues related to the institutions were

included in college plans. • Parents are include as the members of IQAC .

6.5.3 – Development programmes for support staff (at least three)

•A conducive environment is created where employees of all categories i.e. , laboratory staff, library staff, office employees ,peons ,gardeners , sweepers etc are treated with respect by students and teaching staff. Their grievances are regularly redressed by competent authority. Support staff is included in all important celebrations • Given all opportunities to improve qualifications and progress in their careers. • Various training programmes like road safety, disaster management, first aid, income tax, GST etc are organised or staff members are sent for their technical enhancement. Special cooking / baking workshops are organised for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Started a new PG Course-MA Economics . 2. Skill enhancement of students through field training,MoUs , activities of Placement and Career Cell. 3. Infrastructure augmentation along with care for environment.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Convened the Morni Block and Panchkula District Meetings regarding the formulation of New Education Policy	28/10/2015	28/10/2015	28/10/2015	100
2015	Participation in State level Consultation Meet on New Education Policy held on 6th November 2015 at Hotel Mountview, Chandigarh.	06/11/2015	06/11/2015	06/11/2015	200
2016	Organised National	13/05/2016	13/05/2016	13/05/2016	268

	level NAAC Seminar, 'Impact Need of Assessment and Accreditation by NAAC',				
2015	Prepared and sent The Institutional Development Plan for RUSA (Rashtriya Uchtar Shiksha Abhiyan)	22/12/2015	15/12/2015	25/12/2015	25
2016	proposals for start of many new courses viz. BBA, M.Sc. (Mathematics), M.Sc. (Computer Science), Diploma Course in Yoga, BA Honours (English), Diploma Course in Mass Communication,	13/04/2016	05/04/2016	13/04/2016	100
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Saree Competition: Saree ke Style aur Rang (Women Cell)	22/08/2015	22/08/2015	98	0
Freedom Walk for Women by Haryana Police Department	28/08/2015	28/08/2015	100	0



(Women Cell)				
A Talk on 'Aaj ke Paripekshya me Naari' by Dr Nirmal Mittal, Retd. Professor (Women Cell)	26/09/2015	26/09/2015	100	50
Pledge to stop 'Female Foeticide'	17/10/2015	17/10/2015	400	500
Diya-making Workshop (Women Cell and Department of Home Science)	29/10/2015	29/10/2015	20	10
Tour for Girl Students to Amritsar and Wagah Border	07/01/2016	09/01/2016	47	0
Lecture and Quiz on 'Safe Use of LPG' (Women Cell)	21/01/2016	21/01/2016	100	250
Pledge to stop 'Female Feticide' by students of Commerce Department (Women Cell)	28/01/2016	28/01/2016	100	250
PLegal Awareness regarding Sexual Harassment, Domestic Violence, R.T.I. Act, Property Rights and How to Write a Will by Advocate Mr. Manbir Rathi (Legal Literacy Cell)	29/01/2016	29/01/2016	70	40
Start-up Weekend for Women under 'Happening Haryana Initiative' and Start-up India Program (Department of JMC)	16/02/2016	16/02/2016	6	10

Talk on 'The Latest Amendments in Laws Related to Rape, Marriage and Divorce by Additional Sessions Judge Mr. Lal Chand (Legal Literacy Cell)	18/02/2016	18/02/2016	150	75
A talk on 'Legal Awareness Regarding Laws Related to Women' to celebrate International Women's day (Legal Literacy Cell)	08/03/2016	08/03/2016	150	50
Workshop on 'Aerobics and Dance Performance' (Women Cell)	08/03/2016	08/03/2016	30	0
Extempore on the topic of 'Security of Girls' (Women Cell)	08/03/2016	08/03/2016	15	10
Open house Discussion with the Principal, Dr. Archana Mishra (Women Cell)	08/03/2016	08/03/2016	100	50
A Poster-making Competition on the topics of Eve teasing, Female feticide, Dowry system and Beti-Bachao Beti Padhao (Women Cell)	10/03/2016	10/03/2016	21	0
Clothing Construction and Garment Making Training (Women Cell and Home Science Department)	16/03/2016	21/03/2016	30	25

Adventure tour to Manali	23/03/2016	28/03/2016	13	0
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	500
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	0	0	01/09/2015	01	District level Science Quiz Competition organized by HSCST (Science Department)	To inculcate scientific temperament in students and make them think about broader aspects of Science	27
2015	0	0	06/10/2015	01	District level Essay Writing Competition organized	To inculcate scientific temperament in young minds and make them	28

					by HSCST (Science Department)	understand its social relevance and thus encourage them to apply it daily life.	
2015	0	0	12/10/2015	01	Visit to studio of E-TV News Channel, Chandigarh (Department of JMC)	Learning the working process of production facility in a TV Studio	30
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Tutorial Agenda for Students	03/09/2015	During Tutorial Meets students are apprised of the code of conduct expected from them during their stay in the college, and they are also told about rules regarding lecture shortage, Names struck off, readmission, mandatory requirements for Internal Assessment and Examinations.
Code of Conduct for Hostellers	01/01/2016	Every Year newly inducted hostellers are informed about do's and don'ts to be followed by them in the hostel by the Hostel Warden in the beginning of the session. Surprise checks are conducted for follow-up.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2015	15/08/2015	295
State level Youth Red Cross Camp organized by Indian Red Cross Society, Haryana Branch	16/08/2015	16/08/2015	5

Lecture on 'Professional Ethics' by Dr Radhey Shyam Sharma, Former VC, Makhan Lal Chaturvedi University of Journalism, Bhopal (Quest)	04/09/2015	04/09/2015	955
Teachers' Day	05/09/2015	05/09/2015	0
One Day NSS Camp	06/09/2015	06/09/2015	201
Van Mahotsava	14/09/2015	14/09/2015	200
Essay writing Competition To celebrate Hindi Divas	09/09/2015	09/09/2015	10
Lecture on 'Environment Conservation' by Dr R C Mishra, IPS, ADGP, Vigilance Bureau, Gurgaon (Quest)	14/09/2015	14/09/2015	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Drive organized in the college by Quest and Eco- Club on 14th September, 2015.
2. National Seminar on 'Environmental Issues' held on 1st March, 2016
3. Car Pool Day was observed on 12th March, 2016.
4. Vehicle free Day was observed on 7th April, 2016.
5. Efforts for installation of Water Harvesting plant.
6. Working towards harnessing of Solar Energy. The college is one of the three government buildings to be granted 30 subsidy for 30 KW Solar Plant from Government of India.
7. Efforts for e-waste management. Committee formed for writing off of old discarded computer.
8. The responsibility of switching off lights and fans was fixed with the Lab Attendant Floor wise.
9. Subject of Environmental studies is compulsory for all U.G. students which inculcates Eco-friendly behavior amongst the students.
10. Students are encouraged to conserve water and energy.
11. No agro-chemicals are used in gardens lawns.
12. Leaf litter is not burnt rather it is collected in a pit to form leaf manure.
13. Students are not allowed to bring cars/ 4 wheelers.
14. Competitions are arranged on topics related to environment to sensitize the students regarding the present precarious nature of environment.

15. Various sensitisation programmes are organised by college on environment.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Sustainable Environmental Practices 2. Apna Kitaab Ghar: A Charitable Book-Bank 3. Quest: A Search for Harmony 4. Campus Buzz: The College Newsletter.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gcpanchkula.ac.in/best-practice.html>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In order to fulfill its vision of pursuing unending quest for ever-expanding landscape of knowledge, the college made research and innovation its priorities in this academic session. In the area of research, three National Seminars were held in the college which gave the two important stakeholders of education- the teachers and students- an opportunity to listen to and interact with eminent resource persons who have gained expertise in their respective subjects. The teachers and students even got an insight into the kind of research going on in their fields. National Seminars on Issues and Challenges of Indian Economy in Current Scenario, Environmental Issues, and ,Physical Education were organized by the Department of Commerce and Economics, Department of Sciences and Department of Physical Education respectively. A State level Workshop on Leading with your Whole Brain sponsord by RUSA was also organized through which the teachers learnt how to identify and deal with different type of learners in their classrooms. In terms of innovation, an initiative by the name of Quest: A Search for Harmony was started to revive and inculcate ethical and cultural values amongst the staff and students through a series of interactive lectures by the eminent personalities of the society. Quest is a multi- disciplinary society which, in this session, organized lectures ranging from Professional Ethics to Environment Conservation, Mind Control, Teachings of Swami Vivekananda and Techniques to Remove Stress.

Provide the weblink of the institution

<https://gcpanchkula.ac.in/vision.html>

## 8.Future Plans of Actions for Next Academic Year

1. Skill enhancement of students. 2. Increase Value Added courses. 3. Start new courses offering better employability. 4. Thrust on activities related to Environment awarness and protection. 5. Infrastructural augmentation.