YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Government College, Sector 1, Panchkula
• Name of the Head of the institution	Ms. Babita Verma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722560076
• Mobile no	9417400002
• Registered e-mail	gc1_panchkula@yahoo.co.in
• Alternate e-mail	babitaverma123@gmail.com
• Address	sector -1
• City/Town	Panchkula
• State/UT	Haryana
• Pin Code	134109
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**Kurukshetra University, Kurukshetra**	
• Name of the IQAC Coordinator	**Ms. Vineeta Gupta**	
• Phone No.	**01722560076**	
• Alternate phone No.	**01722585311**	
• Mobile	**7508482820**	
• IQAC e-mail address	**gc1_panchkula@yahoo.co.in**	
• Alternate Email address	**guptavineeta14@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)

http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

http://gcpanchkula.ac.in/images/107/MultipleFiles/File10838.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B++**	**2.96**	**2021**	**31/08/2021**	**30/08/2026**
Cycle 2	**B**	**2.20**	**2014**	**20/02/2014**	**19/02/2019**
Cycle 1	**B**	**70.05**	**2003**	**21/03/2003**	**20/03/2008**

6.Date of Establishment of IQAC

01/07/2003

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIl	**Nil**	**Nil**	**NIl**	**NIl**

8.Whether composition of IQAC as per latest

Yes

NAAC guidelines		
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**14**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Completion of accreditation and assessment process by NAAC: B ++ Grade. 2) Organisation of workshop on "Aatmnirbhar Haryana Avam Rozgar " on 08.09.2021. 3) Verification of API Scores of Teaching faculty . 4) Organisation of FAB Training for staff in collaboration with Medha Foundation and DGHE. 5) Organisation of one day Interdisciplinary National Seminar on "Azaadi Ka Amrit Mahotsav : Ek Smriddh Aur Aatm Nirbhar Bharat ". 6) Annual Academic Audit.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To increase interaction of students with alumni and industry to get maximum placements.	1) MOU with Panchkula Chamber of commerce and industries 4)
2. To enhance research environment	2) teachers were allowed to attend FDP's /Seminars and Workshops and a research and innovation cell was established.
3. To organise workshops for staff and students to enhance skills.	3) workshops and seminars were organized on entrepreneurship
4. To establish competitive exam cell	4) a competitive exam cell was established which guided the students for different competitive exams
5. Optimum utilization of incubator center.	5) Many workshops were organized in collaboration with Incubation Center.
6. To motivate students for optimum utilization of library.	6) Students utilized library to the maximum
7. To sign more MOUs with industry and universities	7) MOU was signed with PCCI
8. Periodical meetings of IQAC.	8) Meetings were very productive as a lot of new ideas cropped up and were implemented

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Principal and College Development Council	03/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	26/02/2022

15.Multidisciplinary / interdisciplinary

Ours is a multidisciplinary institution which runs courses in the discipline of Science, Commerce, Humanities, Mass Communication and Computer Science. The institution is affiliated to Kurukshetra University, Kurukshetra. So it has to abide by the University's regulations. Moreover being a government institution we are governed by the guidelines issued by the Department Of Higher Education Haryana. The college is committed to implement the NEP-2020 in letter and spirit as per the guidelines which will be isssued by the higher authorities.

16.Academic bank of credits (ABC):

The college is committed to implement the NEP-2020 in letter and spirit as per the guidelines which will be isssued by the higher authorities.

17.Skill development:

The college is committed to implement the NEP-2020 in letter and spirit as per the guidelines which will be isssued by the higher authorities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) will be done in the curriculum of the institution as soon as we receive the guidelines form DHE regarding the implementation of NEP 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

 The college is committed to implement the NEP-2020 in letter and spirit as per the guidelines which will be isssued by the higher authorities

20.Distance education/online education:

The college is committed to implement the NEP-2020 in letter and spirit as per the guidelines which will be isssued by the higher authorities.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**645**

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	**3056**

File Description	Documents
Institutional Data in Prescribed Format	View File

| 2.2

 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **906** |

File Description	Documents
Data Template	View File

| 2.3

 Number of outgoing/ final year students during the year | **1031** |

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**106**

File Description	Documents
Data Template	View File

3.2	**123**

Number of sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**50**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**83,32,022**
4.3 Total number of computers on campus for academic purposes	**224**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures that KUK academic calendar is followed religiously and curriculum delivery prescribed by the Kurukshetra University through its Boards of Studies is done in a systematic manner. In the beginning of the session, an orientation programme is organized for students to make them familiar about the academics (i.e. syllabus, house tests, attendance, internal assessment, practicals, examination scenario etc.), various activities and different committees. Faculty wise time table is prepared as per the workload. A comprehensive lesson plan is prepared by each department which include the delivery of lectures, assessment etc. Unit Tests are conducted periodically and discussed with the students in the class room. Assignments, seminars or projects are given to the students under the supervision of the faculty. Departmental Activity Calendar is prepared which includes various co-curricular activities. Extension lectures of eminent faculty members from other institutions are arranged to give exposure of the current trends and the latest subject knowledge. ICT is used for effective teaching by the teachers. Language lab has modules based on grammar and vocabulary. The students are encouraged to read the reference books and use of e- resources available at the college library to update

and enhance their subject knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=aGNA5FIGHI0=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of university is followed by the institution. The calendar is available on the college website as well as has been displayed on various notice boards. The students are informed about the academic calendar at the very beginning of the session in mentor-mentee meetings as well as orientation programme. It acts as a guide map of information and planning for the stake holders of the college. It includes the planning for various activities for students, administration related to academics, teaching terms, examination schedule and other extracurricular activities to be conducted by the various committees of the college. The institution ensures to follow a well defined procedure todevelop teaching and evaluation plans for smooth functioning. CIE(continuous internal evaluation) is done as per the university guidelines by maintaining transparency.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcpanchkula.ac.in/QuickLinks?ID=BFcJrpmMV3E=

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the

affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college is affiliated to Kurukshetra University, Kurukshetra and follows the syllabus provided by University. Various courses under different subjects address the issues relevant to Professional Ethics, Gender. Human Values, Environment and Sustainability in the curriculum. We have courses like Organizational Behaviour, Marketing Management , Human Resource Management, International Business Environment, Business Environment, Rural Marketing, Principles of Business Management, Business Environment of Haryana, National Security. Literature and Gender, Military Psychology, and some related courses of Music (the data template attached.) Students get enriched with different issues of society every year and get aware of the current knowledge related to it.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

18

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://gcpanchkula.ac.in/Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may   **A. Feedback collected, analyzed**

be classified as follows   **and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcpanchkula.ac.in/Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3056

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1385

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An orientation programme is conducted in the beginning of the session tohelp the students to adjust in the new environment. A Mentor- mentee group of about 50- 55 students each are formed. Mentors interact with their mentee groups in the tutorials to

identify the slow and advanced learners and help them in identifying their strengths and weaknesses. Counseling Cell helps the students in their emotional and psychological needs. The teachers work to the best of their capacities to develop different skill sets among the students and use different methodologies, like tabulation and flow chart, methods, quizzes, debates, declamation contestsetc., to suit the low and high performing students. The advanced learners are motivated to make optimum utilization of the library facility, consult reference books, explore the study material available online to develop the better understanding of the subject. The teachers guide them for competitive exams. Special attention is given to the slow learners to improve their performance. Doubt sessions and extra classes are conducted. The students who consistently excel in studies help the slow learners to develop an understanding of the topics. They encourage them to participate in different activities conducted in the college.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/notice
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3056	106

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All departments of the institute conduct innovative programs which encourage the creative ability of students, build up latest skills, knowledge, attitude, values and provide them a platform to improve their problem-solving skills and ensure participative learning. The several student-centric methods adopted are: efficient use of Language lab, interactive classes, written assignments, Case study, educational tours, power point presentations, debates, group discussions, declamations, poetic recitation, paper reading, slogan

writing, quizzes, essay writing competitions, poster making competition. Cultural events give the students exposure of stage, management and audience expectations which enhances their participative learning. The teachers use providing innovative student-centric methods such as Audio- Visual methodology, Workshops, extension lectures, Science Exhibitions, Role play, movie based on curriculum, Laboratory Sessions, Industrial and field visits (viz. visit to Bureau of Indian Standards, BIS Lab Mohali, Cactus Garden, Hospital), Project-based learning, Worksheets, Language games, Viva, Public Speaking etc.The students are involved in activities like installation of bird nests and feeders, NSS and NCCcamps and activities like swacchata pakhwada, blood donation camp, cycle rally, tree plantation etc. to instill values like community feeling, social service, love and compassion for human beings.E-Karma and Incubation Centre provide training to budding freelancers and entrepreneurs.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ZoTozhUgsPY=

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members used various ICT tools for effective teaching-learning process:

1. Various tools in English language Lab including webpage links are used for film screening based on prescribed syllabus and activities like Grammar Quiz and Listening comprehension contests to build up the communication skills of the students
2. Teachers make use of Smart classrooms which are equipped with audio visual aids and internet facilities.
3. Teachers use power point presentation, WhatsApp groups, google classrooms, Mentimeter, video clippings, online resources via youtube channel to make teaching-learning effective.
4. Various activities such as seminars, workshops, extension lectures and meeting are conducted in seminar hall which is equipped with all the multimedia gadgets viz, LCD projectors, internet facilities, cameras, DSLR tripod for videography, digial smart podium, wireless mike, selfie ring light etc. Many competitions like PPT presentation, declamation, debate,

documentary presentation, essay writing competition, quiz etc. at college and district levels are also organised in the seminar hall.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

59

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

106

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

48

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1504

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. **The institution follows the guidelines of Kurukshetra University, Kurukshetra for internal assessment. Internal assessment in all UG and PG courses is 20% which is figured out based on the parameters of two hand written assignments(10%), one class test(5%) and 75% compulsory attendance per semester: Marks for attendance will be given as under: 90% onwards - 5 Marks 81%-90% - 4 Marks 75%-80% - 3 Marks 71%-74% -2 Marks 65%-70% - 1 Mark**

The college makes sure that the internal evaluation of students is monitored throughout the year by a specific internal assessment committee. Complete transparency is executed in communicating the whole process of internal assessment to the students who are regularly directed to take the attendance and class test seriously as this is the mandatory condition laid down by the University for appearing in the final examination

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://gcpanchkula.ac.in/notice

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an internal assessment committee in the college to ensure smooth, transparent and timely assessment work. At the beginning of the new academic session fresh entrants are informed about the internal assessment process during orientation programme. The rules are displayed on the notice boards also. Evaluated assignments and test answer sheets are shown to the students thereby making the students aware of their performance.

The marks obtained by students are displayed on the notice boards before forwarding to the university and the students are given sufficient time to report any grievance. The grievances, if any, are resolved promptly by the concerned teachers. to the satisfaction of the students. The marks of internal assessment are entered on the university portal and the record of the same is also kept in the college.

For practical examinations, the affiliated university constitutes a panel of examiners. Practical exams are conducted according to university norms in the presence of the external examiner. The award lists of practical exams are sent to the university and the record of the same is kept in the college.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=YWqGja9iTf8=

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme and learning outcomes of the courses offered are

clearly stated. Every department has defined the boundaries between programme outcomes (PO) and course outcomes (CO). These are displayed on the college website also. Lesson plans are made accordingly and are uploaded on the college website and also displayed on students' notice boards and shared through social media platforms and other similar modes. Teachers also address students' questions and concerns about the course outcomes.To achieve the Programme outcomes and Course outcomes, all departments regularly hold class assessments, surprise tests, vocabulary tests, presentations, group discussions, and assign homework. The way students perform in these activities gives the concerned instructor insight into how to modify their teaching strategies to meet the needs of the students and achieve desired course outcomes. The aim of all the programmes is to prepare the students to become financially independent and be an asset to the society.

There is a Start-Up-cum-incubator that offers qualified assistance to students who desire to turn their original business ideas into successful enterprises. Students get the skills to critically evaluate their company ideas and determine whether they are economically viable. They also learn about the lending agencies, the registration process, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=SYWIjQOu/+4=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For the evaluation of the programme and courseoutcomesthe institution adheres to the rules set forth by the affiliating university. At the college level, students' performance is reviewed internally through internal assessment and regular class tests. Students' strengths and weaknesses are identified through internal evaluations and semester-ending exams, giving teachers and students the chance to work on them for the improvement. Students' learning outcomes are also assessed through project works, practicals, group discussions, quizzes, paper presentations, power point presentations, class assessments and other extra-curricular activities.To analyse andachieve the programme and course outcomes,

the feedback from parents, students, and other stakeholders is also taken into consideration. Tutorial classes are also conducted in which teachers interact with students to clear their doubts regarding subject matter or the opportunities available on the basis of various progammes and courses. The college placement cell organises workshops and job fairs to provide exposure regarding employment opportunities in the market. The programme outcomes and course outcomes are evaluated after semester end examinations and the outcome is discussed in staff meetings to attain further improvement so as o get desired results.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=SYWIjQOu/+4=

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

254

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=Wk0c6UZkyrg=

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gcpanchkula.ac.in/Feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://gcpanchkula.ac.in/Data?Menu=rSas3impO 6s=&SubMenu=eH086y/Q63c=

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To promote self employment and entrepreneurship skills in students , the Department of Higher Education has started a Startup Incubator cum Centre of Excellence at our college in April 2018 which caters to all the colleges of Panchkula. It aims at:Identifying and supporting new business enterprises, Providing guidance regarding government compliance, regulations, and procedures to establish new businesses. Currently we have 26 fully operating projects. Some of the Startups are mentioned below-

? Mr. Ram Prasad Bharat an alum of B.A. 2020 Batch had registered his startup Bharat Lights, a manufacturing company of LED Bulbs.

? Sashakt Nari Health care is another startup gem whichdeals with a wide range of herbal products.Founder and CEO Ms. Priyanka is a student of M.Com.

A few of the startup ventures established by students/alumni of our college in the session 2021-2022 are -

? March Nest by Mr. Ankit on 25.04.2022

? True Tune by Mr. Ramu on 14.06.2022

Other innovative practices of the College-

The faculty members are regularly involved in Research Activities. Our classroom teaching at PG level incorporates the guidance related to basic tenets of Intellectual Property Rights to sensitize the students about IPR.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV 3E=&SubMenu=A0fSMWgG7Zo=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	http://gcpanchkula.ac.in/Data?Menu=rSas3impO 6s=&SubMenu=eH086y/Q63c=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Extension Activities encompass, Gender Issues and Women Empowerment, Health and Nutritional Care, Educational Sustenance, Environmental Conservation, Career and Entrepreneurial Guidance and Community Interactions. These are conducted by the units like NSS, NCC and YRC.

Students sensitise the local community about healthy life practices with a primary focus on women and children and spread awareness on cleanliness, personal health and hygiene, AIDS, women mental health, gender sensitisation, drug abuse, road safety etc.

Blood Donation Camps in collaboration with Red Cross, Blood Connect Foundation was organized in which the students and the staff of the college donated blood enthusiastically.

Several outreach programmes are conducted under the supervision of Youth Red Cross Club of the college such as Vaccination Camps ,

Workshop on Drug De Addiction, Covid-19 Test Camp, Educational Tours, Workshops on awareness on HIV/AIDs, Cleanliness Drive, Cycle Rally to sensitize the students on various issues pertaining to community and to strengthen humanitarian bond among people.

Continuous efforts are made by the college to instill environmental consciousness in the students and the community. The students participate in tree plantation initiatives, cleanliness drives under the Swachh Bharat Campaign and energy saving practices. College has a dedicated Eco club for the defined purposes.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV 3E=&SubMenu=r9dAHG4nRSo=
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

125

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is spread over an area of 12.5 acres. It is to be mentioned that all the college infrastructure has been created as per norms and guidelines issued by UGC, Govt. of Haryana and the Kurukshetra university.The institution has four teaching blocks with well furnished and ventilated 50 classrooms, along with a classroom with LCD facilities. Ithas 29 laboratories. All are well maintained and fully functional to carry out curriculum-oriented lab practicals. College has one conference hall with a digital podium and ICT facility to conduct seminars, conferences and workshops. The Multipurpose auditorium has a seating capacity of 400(fixed seats) and 600(extendable seats). It also hosts a Day-Care-Centre and Girls Common Room. College administration always supports the requirement of teachers, students and departments. At present college has 5 Computer Labs and oneBrowsing centre. In total 224 computers across the college are part of ICT infrastructure.The library has a fully air-conditioned reading hall. Issue and return of books is done through ILMS software SOUL as a result of Fully automation of library. There is aBoys' Hostel with 32 rooms for 75 students with facilities of power backup, LED TV, Badminton Court and Volleyball Court.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=iaz5UGOSHPM=</u>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution believes in holistic development of students. The sports and cultural activities are evenly spread throughout the academic calendar.Our students have brought laurels inAthletics, Hockey (at international level) and Rowing. It's the only government college in the state to offer B.Ped course, whose graduates have won medals at Zonal, Inter Zonal, National and International level. Sports Facilities available in the college are--200 meters Cinder/Athletic Track completed in 2020, Field for Long Jump and High Jump,Field for Shot Put and Discus practice,Kabaddi Ground, Volley-Ball Court, Well Equipped Indoor Gymnasium, Table Tennis Room,Three Road Cycles, Cemented Badminton Court (Outdoor), room for Yoga practice/ session, Kho-Kho Ground, Practice Arena and Players' equipments for Taekwondo, Wushu and Wrestling, Boxing Practice Area (Kit), Carrom and Chess practice arrangement in Girls' Common Room. Adequate facilities are available in the college to organize various cultural activities. College has Multipurpose Auditorium with the seating capacity of 400 having a large stage along with green rooms and washrooms and is used for cultural activities. There is a large Conference Room for various cultural events such a Symposium, Debate, Declamation, Quiz, Poetic Recitation, etc. There are spaces for organizing Poster, Collage and Rangoli making, etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=iaz5UGOSHPM=</u>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=iaz5UGOSHPM=
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34,00,000

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with the SOUL 2.0 module. Each module has further been divided into sub modules to cater to its functional requirements. The module enables library staff to handle all the major functions, such as Order processing, cancellation and reminders; Receipt, Payment and budgetary control; Master files such as currency, vendors, publishers etc. Catalogue module is used for retrospective conversion of library resources. One of the major attraction of SOUL is its robust On-line Public Access Catalogue (OPAC). The OPAC has simple and advanced search facility with the minimum information of the item by using author, title, corporate body, conference name, subject headings, keywords, class number,

series name, accession number or combination of any of two. Serial Controlmodule keeps track of serials in the library.

The library hosts reference books, multiple language Dictionaries, Competitive exam books, books of general interest, besides an exhaustive selection of text books. In library 10magazines, 11Newspaper and 9computers with networking for student use are available.

Particulars Total

Total

Text Books

23,014

Competition books

28,00

Digital resource

11 Computers with internet

Reference books

1750

Magazines

10

Newspapers

11

ATLAS

6

CD

160

SOFTWARE SOUL

(2.0)

College magazine

2018-19

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=iaz5UGOSHPM=

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **C. Any 2 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6,50,000

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

86

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure is an essential component for teaching-learning and administrative work. All students are required to take the Compulsory Computer Course in Ist year to became computer savvy. In addition with the introduction of ICT and adoption of e- governance (HRMS, MIS, On- Line admissions, PFMS etc.) more computers and internet facilities are added from time to time . In 2015-16 the college had only 10 broadband connections and now the entire campus is wi-fi and has 50+2 MB lease line.

Highlights of upgrades is as under :

1.A new IT Block was constructed in 2018-19. It has a classroom with LCD facilities and has video editing software.

2. 18 ICT enabled andsmart classrooms.

3. The percentage of such ICT enabled classrooms is 40.08%, while student-computer ratio stands at 1:25

4. Total number of computer labs are 5.

5. One seminar/conference hall with Video Conferencing facility, a digital podium, attached Divyang friendly rest rooms was added in 2016-17. This is frequently used to show documentaries/ short films / presentations to students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=iaz5UGOSHPM=

4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

49,32,022

File Description	Documents
Upload any additional information	*View File*
Audited statements of accounts	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All articles i.e. physical, academic and sports, required in the college, are to be purchased out of grants/funds provided by the government. Funds are to be utilized strictly in accordance with the procedure laid down by the Department of Higher Education and the instruction issued by Govt. from time to time.

All purchases are to be made through a purchase committee consisting of at least three members of the staff including one senior member. All items purchased shall be brought on the ledger and correctly accounted for. The Principal is also authorized to make direct-purchase from the local market after observing necessary formalities provided that the college has exhausted all approved sources of supply. The conditions for direct purchase from market includes inviting quotations from three established firms, followed by a comparative analysis of rates quoted by the firms. Thenorder is placed to the firmwhich has quoted the lowest rates. One senior faculty member worksas bursarfor maintenance of accounts of fee/ funds and grants andensures correct drawing and disbursement of the funds. The infrastructure committee maintains the record of infrastructure available and ensures its proper utilization.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

317

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=ZoTozhUgsPY=
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

538

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

538

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**View File**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**
Details of student placement during the year (Data Template)	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

174

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**View File**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

38

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute facilitates students' representation and engagement in various administrative, co- curricular and extra-curricular activities. Different subject societies are constituted and students

are appointed as office bearers. They are given the opportunity to organize different activities and intramural competitions to enhance their administrative skills and to boost up their self-confidence. The students are engaged in various type of administrative work under 'Earn while You Learn' Scheme which helps them mould their personalities. The college facilitates students to showcase their talent by organizing competitions like Essay writing, Quiz contest, Caption writing, Paper reading, News Reading, RJ Hunt, Anchor Hunt, Talent Hunt, Creative writing, poetic recitation etc. Students are given representation in IQAC external meetings also. One boy and one girl are the representative members in it.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=iaz5UGOSHPM=
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association that contributes to the development of the institution through financial or other support

services. Though the association is not registered, it includes eminent personalities related to different fields like sports, business, teaching, social works, legal services etc. who are associated with the institution through social media like facebook, whatsapp and the events like alumni meets. The members of the Association contribute immensely for the development of the college through their guidance and support. Alumni are invited as Resource Person/Speaker/Chief Guest in the events organized by the college from time to time. There is a separate Alumni fund in the college which is utilized to provide financial help to the needy students. Alumni meets are organized by different departments to be in touch with the maximum number of alumni and to keep this healthy tradition alive and reverberating. Human resources from the past and present are connected for collective contribution in carving a brilliant future for the college.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV 3E=&SubMenu=sLgs38b9zg8=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: To create and sustain an institute par excellence dedicated to value based education that juxtapose professionalism with humanism and to pursue unending quest for ever expanding landscape of knowledge.

Mission: To empower youth to transform challenges into

opportunities. To shape their aspirations and long cherished dreams. To promote and develop balanced, harmonious, law abiding concerned citizens. To provide quality education and encourage creative exploration making use of available technology. To focus on academic excellence and skill development so as to prepare them for the challenges of outer world. To expand the range of coursesfor the students.

The governing body and various committees collectively make efforts to develop their plans and execute them accordingly. The whole teaching and non teaching staff, Alumni association, Student representatives etc.all work in collaboration for the smooth functioning of the college. Head of the institution guides the activities of faculty members and the students efficiently.The senior staff members are appointed as the conveners of variouscommittees. They are given full autonomy in decision making with consultation of other members of their committees. Various curriculum and extracurricular activities are conducted through student participation.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO 6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization plays a significant role in improving the efficiency of education system and the quality of educational services. The college promotes a culture of participative management at various levels. The HODs, Conveners of various committees are fully authorised to take decisions while implementing lesson plans, departmental activity plans and other programmes' schedule. They chalk out the timetable and planguest lectures to ensure the quality of teaching learning. Student volunteers are also involved in the functions organised by the college. The principal, teachers council and the IQAC are involved in defining policies and procedures, framing guidelines and examination schedule, discipline, grievance redressal, finance etc. The members of the PTA, alumni association, non teaching staff and representatives of the students are also kept in the loop as members of IQAC for all the ongoing development projects and the new projects to be started. All government grants

are distributed after considering the requirements of every department. Such decisions are taken by holding meeting with all HODs and bursars of the college. For academic participation, mentor mentee groups are formed which are headed by the senior tutor for any type of consultation and suggestions. Academic curricular, administrative and financial activities are reviewed by the head of the institution to ensure accountability of the system. Council members, HODs and other senior faculty members are consulted by head of the institution if the major decisions are to be taken.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutions strategic plan is effectively deployed in folowing manner: The online admission process is handled by DGHE Haryana which provides college wise merit list.Examination is conducted by KUK. College is nodal centre for disbursement of question papers, collection of answer sheets and spot evaluation of answer sheets. Internal assessment is done on the basis of attendance, two assignments, class tests by the teachers. College conducts compulsory EVS and computer exam.Various teaching-learning strategies are employed by the teachers to make it student-centric, interactive and practice based. Academic activities are organised both for students and for teachers. Human Resoure Managemen: Staff members participated in various training programs organised by HIPA, ASCs, like, seminars, conferences, workshops, short term courses, refresher courses and orientation programs.Personal service record is maintained by the college on MIS, Intra Haryana and HRMS portal. Teachers play an active role in curriculum development as member of the Board of Studies. Various strategies are employed to implement the curriculum effectively in teaching learning process. Faculty members are encouraged to submit more and more proposals for various major-minor research projects. College invites various experts to sensitize the students and teachers regarding research and their professional development.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcpanchkula.ac.in/QuickLinks?ID=BFcJrpmMV3E=
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated withKUK and DGHE, Haryana is the state governing body. The Principal is the head of the institution. All the financial work is supervised by the Bursars. SPIO deals with public information related issues. There are senior and junior lab attendants. Library staff includes senior and junior librarian, restorer and library attendant. The institution has Ministerial, Class IV Staff and supporting staff.The boys' hostel has one superintendent and one warden. Regular Teaching Staff gets appointment through HPSC and are promoted as Associate Professors and also awarded Pay Band-4. Career Advancement Scheme (CAS) has been introduced. Guest Faculty is appointed as per the guidelines issued by the DHE. Appointments are also madeunder Outsourcing Policy Part-1 and Part-2 as per government rules. The Non-Teaching Staff gets the first ACP after 8 years of service, second ACP after 16 years and third ACP after completing 24 years of service.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Link to Organogram of the institution webpage	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support

A. All of the above

Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes Teaching: LTC, CCL, Medical re-imbursement, Children Education Allowance, Conveyance Allowance , GPF/CPF/NPS/GIS, Creche, Quarantine Leaves,Blood Donation leave, Cashless Medical Facility.All the employees are given Casual Leaves and Earned Leaves. A woman employee can avail 20 Casual Leaves and amale employee can avail 10 Casual Leaves during ayear. After the completion of 10 years of service, a male employee can avail 15 Casual Leaves and after the completion of 20 years of service, hecan avail 20 Casual Leaves. Teaching- Staff gets 10 Earned Leaves during a year. Non teaching: LTC, CCL, Medical re-imbursement, Uniform Allowances, Conveyance Allowance, GPF/CPF/NPS/GIS, Creche, Blood Donation leave, Cashless Medical Facility, Wheat Advance, Festival Advance.Non-teaching staff gets 15 Earned Leaves per year till 10 years of service, 20 Earned Leaves per year from 10-20 years of service and 30 Earned Leaves per year After 20 years of service.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO 6s=&SubMenu=V52VqdcwsE8=
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The regular assessment of the faculty is done by ACR (Annual Confidential Report) at the end of every academic session in the institution. Its objective is to assess the faculty members' overall professional and personal growth.The result of all the teaching staff is verified by the Result Verification Committee. The self appraisal report of the individual teacher is reviewed by the principal. The whole report of ACR of both teaching and nonteaching is further approved by the DGHE (Director General of Higher Education), Haryana.

File Description	Documents
Paste link for additional information	https://acr.highereduhry.ac.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external audit regularly. For internal audit, the college constitute a committee of 4 members called Bursars for financial accuracy which conducts internal audit on day to day basis. External audit is conducted every 2-3 years as per government norms. In our college audit of funds has been done up to March 2019. So far as the audit of grant is concerned, we have written to AG Office but no reply is received yet. We try our best to get audit done regularly. Up to the consumption of Rs. 500, no

quotation is required, more than this amount quotation is always mandatory. Financial audit of funds for the session 2020-2021 was done in March 2022. The report is still awaited.

File Description	Documents
Paste link for additional information	https://cag.gov.in/ag/haryana/en/act-and-mannual/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

87000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds / grants from various sectors, both government and non-government bodies. Most of the funds are utilised for the welfare and overall enhancement of the students like, for the maintenance and purchase of desktops in computer and commerce laboratory; for buying new equipment and regular maintenance of the old apparatus in the laboratories of different subjects; for the organisation of different cultural , sports and extracurricular events uder women cell, placement cel, cultural committee, NSS, YRC, NCCC, refreshment of the students and TA and DA for all these activities, arrangement of educational tours , etc.Regular up-gradation of books in the library and maintenance of the library infrastructure, sports kits, sports and other competitions, refreshment, other social drives, etc. are conducted with the help of various funds and grants received by the college from different bodies. The infrastructure of the college is also regularly

maintained by these funds and grants. The accounts are properly maintained to ensure the optimal utilization of funds and grants.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=peFtsatR8x4=
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of the college is workimg very efficiently towards the institutionalizing the quality assurance strategies and processes.It has organized seminars and workshops for the capacity building of teaching and non-teaching staff. This session it organized various seminars and workshops on entrepreneurship, workshops for teachers on E-learning and online teaching,lectures for professional development of students. Teachers are motivated for the research and to attend professional development programmes like, orientation and refresher courses, FDPs, and short term courses. Regular feedback is taken from all the stakeholders for quality enhancement of the institution. Promotion cases of teaching staff are verified timely. Regular feedback is also taken from the administrative staff regarding their duties and rights. IQAC acts like a coordinating body among various stakeholders ,i.e. students, teaching and non-teachig staff, parents, alumni, society and management and holds regular meetings to chalk out plan for further improvement in the institution's administration, academics and all other fields.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO 6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has very well adopted the blendedmode for teaching learning process. IIt reviews regularly its teaching-learning process and learning outcomes periodicaly through IQAC which has been set up as pernorms. The use of technology in the classroom by the faculty helps to engage the students with different kinds of stimuli and creates an environment of activity-based learning. The IQAC holds regular meetings to review the methodologies adopted by teachers in classrooms as well as outside through practical participative methods. It did the annual academic audit of all the departments to review the activities conducted and the learning outcomes so as to attain the incremental improvement by comparing the results of previous year. It stressed uponlearning through discussion and interaction, and encourage participative teaching-learning so as to motivate the students to think, formulate and act innovatively through the process of identifying their true potential of applying their knowledge in the right context and relating it to what is already known.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is constantly making efforts to facilitate gender equity through numerous activities and creating awareness among the students regarding equal opportunities in every field without any discrimination.

There is an active Women Studies and Development Cell in the college whichtakes various initiatives for the education and empowerment of female students. This year, many two-days workshops were organised by the cell on baking and Yoga to make studentsself related and healthy. To imbibe them with the spirit of indomitable courage and bravery, expert lectures were organised to throw light on the role of women in Indian freedom struggle. Also a workshop on self defense was organised. To groom their persona and polish their soft skills, a three day workshop was organised on 'Personality Development'. The Legal Literacy Cell also helps in enhancing the knowledge of all the students of the college regarding their legal rights.

Also the college looks after the welfare of the female students, facilitates the redressal of their grievances and aims to provide neutral, confidential and supportive environment to all.

File Description	Documents
Annual gender sensitization action plan	http://gcpanchkula.ac.in/images/107/Multiple Files/File12209.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO 6s=&SubMenu=yzxTEz4vztw=

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To keep the campus clean and green as well as to save the environment, the college takes the various steps to manage different types of waste. The college follows the best alternative to dispose off the dry leaves and convert them into compost. Leaves being rich in carbon are known as nature's nutrient recyclers. Keeping this view, the large quantity of dry leaves, 4 composting pits are dug with the help of MC Panchkula in college campus. All the dry leaves, garden waste, lawn cuttings and dead flowers are put in these pits. It takes around 50-60 days for decomposition of this matter. This compost is further used to nourish the vegetation of college campus. Incinerators are installed in girls' and ladies' toilet for disposing sanitary pads. Students, teachers and other employees are also constantly motivated to follow the 3R policy of Reduce, Reuse and recycle regarding waste management. Chemical waste is disposed off properly through fume holders. Water from ACs is used to water plants. There is a process of writing off the E-Waste like non-functional computers, LEDs etc.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

B. Any 3 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is constantly making efforts to create healthy, positive and harmonious environment for all the communities. The college welcomes teaching and non teaching staff from different communities, regions and also from different economic background with their balanced representation. The college adheres to government's rules and regulations and reservation policy forthe admission. Special attention is paid to the students who belong to nearby villages and various scholarships are offered to economically weaker students of different categories.

This year, our college celebrated 400th birth year of Shri Guru Tegh Bahadur ji, widely known as 'Hind ki Chadar' in order to imbibe his values and teachings on equality and harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates various days to encourage the students and employees to abide by the constitution and aims to inculcate the values that promote equality and harmony to one and all. Every year, the college celebrates national festivals like Independence day and Republic day with great vigour to plant the seed of patriotism amongst all. The sacrifices of our great leaders and freedom fighters who laid down their lives in the foundation of this country are remembered. The college guarantees the right to education to all without any discrimination and adheres to state government's reservation policy in letter and spirit. The college also observes Constitution day on 26 Nov to explain the objectives, structure, composition and powers of constitution to all. And for this purpose the preamble is also read and light is thrown on the supremacy of constitution.The Legal literacy Cell of the college continues to create awareness among students regarding the knowledge of legal rights. This year, the cell has organised an expert lecture by renowned Advocate Jai Deep Singh Chaudhary, from Delhi High Court and Former Additional Advocate General, Govt. of Haryana, Supreme Court and imparted valuable information on the legal rights among students and teachers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gcpanchkula.ac.in/events_activities
Any other relevant information	http://gcpanchkula.ac.in/events_activities

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college attempts to create happy, healthy and joyous environment by celebrating National and International commemorative days, events and festivals with great enthusiasm. The Department of Geography celebrated Earth day on 22nd April in order to raise awareness about environmental issues and sensitised students to protect our earth from from further harm and danger. Also in collaboration with Political science, legal literacy cell, the Geography department also celebrated United Nations day and spread the message of peace, love and harmony. The Department of Defense

Studies saluted the courage and bravery of Maharana Partap by celebrating his birth anniversary on 9th May. And to commemorate 75 years of progressive India and its glorious history, the Department of English organised Poetic Recitation on the theme of patriotism and celebrated Azadi ka Amrit Mahotsav. Also, a poster making competition was organised by the English department to celebrate the glory of our monuments.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Quest-In search of Harmony: Objective- It was constituted to inculcate the moral values and enhance the harmony among the students and staff in 2016. The Context- It was renamed as Swami Vivekananda Youth Club (SVYC) as per guidelines of DHE. Awareness lectures, talks, discussions etc. are organised under this club The Practice- On February 21,2022 an interdisciplinary National seminar on Azadi ka Amrit Mahotsav- ek Samridh & Atamnirbhar Bharat was organised. Evidence of Success- 52 delegates from various States participated. Problems Encountered and Required Resources- During COVID-19, it was a tedious task to interact with children and bring them together. No regular funding is available for the society. Apna Kitaab Ghar Objective :- To offer free books reading facilities to all students. Contents: Knowledge sharing Practice:provides opportunity and access to information to all students Evidence: Apna Kittab Ghar has 553 books. Maan ki Baat(Counselling) Objective:- Counselling facilitated positive behaviour among students and helped them to establish and maintain social relationships and promote their decision making ability. Success of the practice Almost sixty students benefitted from this best practice.

File Description	Documents
Best practices in the Institutional website	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=y+fp/Qu7vTY=
Any other relevant information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyO LA=&SubMenu=y+fp/Qu7vTY=

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The most distinctive feature of the college is that it is the only Government College in Haryana which offers B. P Ed and has the distinction of producing many athletes and sportspersons representing country at National and International level in the events like Volley Ball, Basket-ball, Judo, Yachting, Taekwondo, Athletics, Ball Badminton, Lawn Tennis, Mal- khamb, Badminton andKayaking. The Physical Educaion Department organised various events in the college during the session 2021-2022, e.g.,Kabbadi Intramural Tournament, Volleyball Intra mural and Intra Mural Hockey tournament. Many students of the B.P.Ed got recognition at the University,state and national level. Another distinctive feature is the Start-up Incubation cum Centre of Excellence which caters to the colleges of Panchkula district in order to promote self-employment or entrepreneurship in the state of Haryana. The centralaim isto identify and support budding and promising entrepreneurs, develops business ideation at college level and encourage innovative Start- ups by providing assistance and guidance to aspiring entrepreneurs regarding all kinds of know-how related to government regulations, procedures and compliance and to establish new businesses. The Incubator has been running specially tailored Entrepreneurial Courses, Practical Training and Mentoring Programs.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures that KUK academic calendar is followed religiously and curriculum delivery prescribed by the Kurukshetra University through its Boards of Studies is done in a systematic manner. In the beginning of the session, an orientation programme is organized for students to make them familiar about the academics (i.e. syllabus, house tests, attendance, internal assessment, practicals, examination scenario etc.), various activities and different committees. Faculty wise time table is prepared as per the workload. A comprehensive lesson plan is prepared by each department which include the delivery of lectures, assessment etc. Unit Tests are conducted periodically and discussed with the students in the class room. Assignments, seminars or projects are given to the students under the supervision of the faculty. Departmental Activity Calendar is prepared which includes various co-curricular activities. Extension lectures of eminent faculty members from other institutions are arranged to give exposure of the current trends and the latest subject knowledge. ICT is used for effective teaching by the teachers. Language lab has modules based on grammar and vocabulary. The students are encouraged to read the reference books and use of e- resources available at the college library to update and enhance their subject knowledge.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=aGNA5FIGHI0=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of university is followed by the institution. The calendar is available on the college website as well as has been displayed on various notice boards. The students are informed about the academic calendar at the very beginning of

the session in mentor-mentee meetings as well as orientation programme. It acts as a guide map of information and planning for the stake holders of the college. It includes the planning for various activities for students, administration related to academics, teaching terms, examination schedule and other extracurricular activities to be conducted by the various committees of the college. The institution ensures to follow a well defined procedure todevelop teaching and evaluation plans for smooth functioning. CIE(continuous internal evaluation) is done as per the university guidelines by maintaining transparency.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://gcpanchkula.ac.in/QuickLinks?ID=BFcJrpmMV3E=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college is affiliated to Kurukshetra University, Kurukshetra and follows the syllabus provided by University. Various courses under different subjects address the issues relevant to Professional Ethics, Gender. Human Values, Environment and

Sustainability in the curriculum. We have courses like Organizational Behaviour, Marketing Management , Human Resource Management, International Business Environment, Business Environment, Rural Marketing, Principles of Business Management, Business Environment of Haryana, National Security. Literature and Gender, Military Psychology, and some related courses of Music (the data template attached.) Students get enriched with different issues of society every year and get aware of the current knowledge related to it.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

18

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://gcpanchkula.ac.in/Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcpanchkula.ac.in/Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3056

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1385

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An orientation programme is conducted in the beginning of the session tohelp the students to adjust in the new environment. A Mentor- mentee group of about 50- 55 students each are formed. Mentors interact with their mentee groups in the tutorials to identify the slow and advanced learners and help them in identifying their strengths and weaknesses. Counseling Cell helps the students in their emotional and psychological needs. The teachers work to the best of their capacities to develop different skill sets among the students and use different methodologies, like tabulation and flow chart, methods, quizzes, debates, declamation contestsetc., to suit the low and high performing students. The advanced learners are motivated to make optimum utilization of the library facility, consult reference books, explore the study material available online to develop the better understanding of the subject. The teachers guide them for competitive exams. Special attention is given to the slow learners to improve their performance. Doubt sessions and extra classes are conducted. The students who consistently excel in studies help the slow learners to develop an understanding of the topics. They encourage them to participate in different activities conducted in the college.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/notice
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3056	106

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All departments of the institute conduct innovative programs which encourage the creative ability of students, build up latest skills, knowledge, attitude, values and provide them a platform to improve their problem-solving skills and ensure participative learning. The several student-centric methods adopted are: efficient use of Language lab, interactive classes, written assignments, Case study, educational tours, power point presentations, debates, group discussions, declamations, poetic recitation, paper reading, slogan writing, quizzes, essay writing competitions, poster making competition. Cultural events give the students exposure of stage, management and audience expectations which enhances their participative learning. The teachers use providing innovative student-centric methods such as Audio-Visual methodology, Workshops, extension lectures, Science Exhibitions, Role play, movie based on curriculum, Laboratory Sessions, Industrial and field visits (viz. visit to Bureau of Indian Standards, BIS Lab Mohali, Cactus Garden, Hospital), Project-based learning, Worksheets, Language games, Viva, Public Speaking etc.The students are involved in activities like installation of bird nests and feeders, NSS and NCCcamps and activities like swacchata pakhwada, blood donation camp, cycle rally, tree plantation etc. to instill values like community feeling, social service, love and compassion for human beings.E-Karma and Incubation Centre provide training to budding freelancers and entrepreneurs.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ZoTozhUgsPY=](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members used various ICT tools for effective teaching-learning process:

1. **Various tools in English language Lab including webpage links are used for film screening based on prescribed syllabus and activities like Grammar Quiz and Listening comprehension contests to build up the communication skills of the students**
2. **Teachers make use of Smart classrooms which are equipped with audio visual aids and internet facilities.**
3. **Teachers use power point presentation, WhatsApp groups, google classrooms, Mentimeter, video clippings, online resources via youtube channel to make teaching-learning effective.**
4. **Various activities such as seminars, workshops, extension lectures and meeting are conducted in seminar hall which is equipped with all the multimedia gadgets viz, LCD projectors, internet facilities, cameras, DSLR tripod for videography, digial smart podium, wireless mike, selfie ring light etc. Many competitions like PPT presentation, declamation, debate, documentary presentation, essay writing competition, quiz etc. at college and district levels are also organised in the seminar hall.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

59

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

106

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

48

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1504

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. **The institution follows the guidelines of Kurukshetra University, Kurukshetra for internal assessment. Internal assessment in all UG and PG courses is 20% which is figured out based on the parameters of two hand written assignments(10%), one class test(5%) and 75% compulsory attendance per semester: Marks for attendance will be given as under: 90% onwards - 5 Marks 81%-90% - 4 Marks 75%-80% - 3 Marks 71%-74% -2 Marks 65%-70% - 1 Mark**

The college makes sure that the internal evaluation of students is monitored throughout the year by a specific internal assessment committee. Complete transparency is executed in communicating the whole process of internal assessment to the students who are regularly directed to take the attendance and class test seriously as this is the mandatory condition laid down by the University for appearing in the final examination

File Description	Documents
Any additional information	View File
Link for additional information	http://gcpanchkula.ac.in/notice

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an internal assessment committee in the college to ensure smooth, transparent and timely assessment work. At the

beginning of the new academic session fresh entrants are informed about the internal assessment process during orientation programme. The rules are displayed on the notice boards also. Evaluated assignments and test answer sheets are shown to the students thereby making the students aware of their performance.

The marks obtained by students are displayed on the notice boards before forwarding to the university and the students are given sufficient time to report any grievance. The grievances, if any, are resolved promptly by the concerned teachers. to the satisfaction of the students. The marks of internal assessment are entered on the university portal and the record of the same is also kept in the college.

For practical examinations, the affiliated university constitutes a panel of examiners. Practical exams are conducted according to university norms in the presence of the external examiner. The award lists of practical exams are sent to the university and the record of the same is kept in the college.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[http://gcpanchkula.ac.in/Data?Menu=BFcJrpm MV3E=&SubMenu=YWqGja9iTf8=](http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=YWqGja9iTf8=)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme and learning outcomes of the courses offered are clearly stated. Every department has defined the boundaries between programme outcomes (PO) and course outcomes (CO). These are displayed on the college website also. Lesson plans are made accordingly and are uploaded on the college website and also displayed on students' notice boards and shared through social media platforms and other similar modes. Teachers also address students' questions and concerns about the course outcomes.To achieve the Programme outcomes and Course outcomes, all departments regularly hold class assessments, surprise tests, vocabulary tests, presentations, group discussions, and assign homework. The way students perform in these activities gives the

concerned instructor insight into how to modify their teaching strategies to meet the needs of the students and achieve desired course outcomes. The aim of all the programmes is to prepare the students to become financially independent and be an asset to the society.

There is a Start-Up-cum-incubator that offers qualified assistance to students who desire to turn their original business ideas into successful enterprises. Students get the skills to critically evaluate their company ideas and determine whether they are economically viable. They also learn about the lending agencies, the registration process, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=SYWIjQOu/+4=
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For the evaluation of the programme and courseoutcomesthe institution adheres to the rules set forth by the affiliating university. At the college level, students' performance is reviewed internally through internal assessment and regular class tests. Students' strengths and weaknesses are identified through internal evaluations and semester-ending exams, giving teachers and students the chance to work on them for the improvement. Students' learning outcomes are also assessed through project works, practicals, group discussions, quizzes, paper presentations, power point presentations, class assessments and other extra-curricular activities.To analyse andachieve the programme and course outcomes, the feedback from parents, students, and other stakeholders is also taken into consideration. Tutorial classes are also conducted in which teachers interact with students to clear their doubts regarding subject matter or the opportunities available on the basis of various progammes and courses. The college placement cell organises workshops and job fairs to provide exposure regarding employment opportunities in the market. The programme outcomes and course outcomes are evaluated after semester end examinations and the outcome is discussed in staff meetings to attain further

improvement so as o get desired results.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=SYWIjQOu/+4=

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

254

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=Wk0c6UZkyrg=

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gcpanchkula.ac.in/Feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=eH086y/Q63c=

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To promote self employment and entrepreneurship skills in students , the Department of Higher Education has started a Startup Incubator cum Centre of Excellence at our college in April 2018 which caters to all the colleges of Panchkula. It aims at:Identifying and supporting new business enterprises, Providing guidance regarding government compliance, regulations, and procedures to establish new businesses. Currently we have 26 fully operating projects. Some of the Startups are mentioned below-

? Mr. Ram Prasad Bharat an alum of B.A. 2020 Batch had registered his startup Bharat Lights, a manufacturing company of LED Bulbs.

? Sashakt Nari Health care is another startup gem whichdeals with a wide range of herbal products.Founder and CEO Ms. Priyanka is a student of M.Com.

A few of the startup ventures established by students/alumni of our college in the session 2021-2022 are -

? March Nest by Mr. Ankit on 25.04.2022

? True Tune by Mr. Ramu on 14.06.2022

Other innovative practices of the College-

The faculty members are regularly involved in Research Activities. Our classroom teaching at PG level incorporates the guidance related to basic tenets of Intellectual Property Rights to sensitize the students about IPR.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=A0fSMWqG7Zo=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=eH086y/Q63c=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Extension Activities encompass, Gender Issues and Women Empowerment, Health and Nutritional Care, Educational Sustenance, Environmental Conservation, Career and Entrepreneurial Guidance and Community Interactions. These are conducted by the units like NSS, NCC and YRC.

Students sensitise the local community about healthy life practices with a primary focus on women and children and spread awareness on cleanliness, personal health and hygiene, AIDS, women mental health, gender sensitisation, drug abuse, road safety etc.

Blood Donation Camps in collaboration with Red Cross, Blood Connect Foundation was organized in which the students and the staff of the college donated blood enthusiastically.

Several outreach programmes are conducted under the supervision of Youth Red Cross Club of the college such as Vaccination Camps , Workshop on Drug De Addiction, Covid-19 Test Camp, Educational Tours, Workshops on awareness on HIV/AIDs, Cleanliness Drive, Cycle Rally to sensitize the students on various issues pertaining to community and to strengthen humanitarian bond among people.

Continuous efforts are made by the college to instill environmental consciousness in the students and the community. The students participate in tree plantation initiatives, cleanliness drives under the Swachh Bharat Campaign and energy saving practices. College has a dedicated Eco club for the defined purposes.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpm MV3E=&SubMenu=r9dAHG4nRSo=
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`125`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`0`

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`02`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is spread over an area of 12.5 acres. It is to be mentioned that all the college infrastructure has been created as per norms and guidelines issued by UGC, Govt. of Haryana and the Kurukshetra university.The institution has four teaching blocks with well furnished and ventilated 50 classrooms, along with a classroom with LCD facilities. Ithas 29 laboratories. All are well maintained and fully functional to carry out curriculum-oriented lab practicals. College has one conference hall with a digital podium and ICT facility to conduct seminars, conferences and workshops. The Multipurpose auditorium has a seating capacity of 400(fixed seats) and 600(extendable seats). It also hosts a Day-Care-Centre and Girls Common Room. College administration always supports the requirement of teachers, students and departments. At present college has 5 Computer Labs and oneBrowsing centre. In total 224 computers across the college are part of ICT infrastructure.The library has a fully air-conditioned reading hall. Issue and return of books is done through ILMS software SOUL as a result of Fully automation of library. There is aBoys' Hostel with 32 rooms for 75 students with facilities of power backup, LED TV, Badminton Court and Volleyball Court.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=iaz5UGOSHPM=

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution believes in holistic development of students. The sports and cultural activities are evenly spread throughout the academic calendar.Our students have brought laurels inAthletics, Hockey (at international level) and Rowing. It's the only government college in the state to offer B.Ped course, whose graduates have won medals at Zonal, Inter Zonal, National and International level. Sports Facilities available in the college are--200 meters Cinder/Athletic Track completed in 2020, Field for Long Jump and High Jump,Field for Shot Put and Discus practice,Kabaddi Ground, Volley-Ball Court, Well Equipped Indoor Gymnasium, Table Tennis Room,Three Road Cycles, Cemented Badminton Court (Outdoor), room for Yoga practice/ session, Kho-Kho Ground, Practice Arena and Players' equipments for Taekwondo, Wushu and Wrestling, Boxing Practice Area (Kit), Carrom and Chess practice arrangement in Girls' Common Room. Adequate facilities are available in the college to organize various cultural activities. College has Multipurpose Auditorium with the seating capacity of 400 having a large stage along with green rooms and washrooms and is used for cultural activities. There is a large Conference Room for various cultural events such a Symposium, Debate, Declamation, Quiz, Poetic Recitation, etc. There are spaces for organizing Poster, Collage and Rangoli making, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=iaz5UGOSHPM=](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=iaz5UGOSHPM=
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34,00,000

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with the SOUL 2.0 module. Each module has further been divided into sub modules to cater to its functional requirements. The module enables library staff to handle all the major functions, such as Order processing, cancellation and reminders; Receipt, Payment and budgetary control; Master files such as currency, vendors, publishers etc. Catalogue module is used for retrospective conversion of library resources. One of the major attraction of SOUL is its robust On-line Public Access Catalogue (OPAC). The OPAC has simple and advanced search facility with the minimum information of the item by using author, title, corporate body, conference name, subject headings, keywords, class number, series name, accession number or combination of any of two. Serial Controlmodule keeps track of

serials in the library.

The library hosts reference books, multiple language Dictionaries, Competitive exam books, books of general interest, besides an exhaustive selection of text books. In library 10magazines, 11Newspaper and 9computers with networking for student use are available.

Particulars Total

Total

Text Books

23,014

Competition books

28,00

Digital resource

11 Computers with internet

Reference books

1750

Magazines

10

Newspapers

11

ATLAS

6

CD

160

SOFTWARE SOUL

(2.0)

College magazine

2018-19

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/e yOLA=&SubMenu=iaz5UGOSHPM=

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`6,50,000`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`86`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

`IT Infrastructure is an essential component for teaching-learning and administrative work. All students are required to take the Compulsory Computer Course in Ist year to became computer savvy. In addition with the introduction of ICT and adoption of e-governance (HRMS, MIS, On- Line admissions, PFMS etc.) more computers and internet facilities are added from time to time . In 2015-16 the college had only 10 broadband connections and now the entire campus is wi-fi and has 50+2 MB lease line.`

`Highlights of upgrades is as under :`

`1.A new IT Block was constructed in 2018-19. It has a classroom with LCD facilities and has video editing software.`

`2. 18 ICT enabled andsmart classrooms.`

`3. The percentage of such ICT enabled classrooms is 40.08%, while student-computer ratio stands at 1:25`

4. Total number of computer labs are 5.

5. One seminar/conference hall with Video Conferencing facility, a digital podium, attached Divyang friendly rest rooms was added in 2016-17. This is frequently used to show documentaries/ short films / presentations to students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=iaz5UGOSHPM=

4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

49,32,022

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All articles i.e. physical, academic and sports, required in the college, are to be purchased out of grants/funds provided by the government. Funds are to be utilized strictly in accordance with the procedure laid down by the Department of Higher Education and the instruction issued by Govt. from time to time.

All purchases are to be made through a purchase committee consisting of at least three members of the staff including one senior member. All items purchased shall be brought on the ledger and correctly accounted for. The Principal is also authorized to make direct- purchase from the local market after observing necessary formalities provided that the college has exhausted all approved sources of supply. The conditions for direct purchase from market includes inviting quotations from three established firms, followed by a comparative analysis of rates quoted by the firms. Thenorder is placed to the firmwhich has quoted the lowest rates. One senior faculty member worksas bursarfor maintenance of accounts of fee/ funds and grants andensures correct drawing and disbursement of the funds. The infrastructure committee maintains the record of infrastructure available and ensures its proper utilization.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=yzxTEz4vztw=</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

317

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ZoTozhUgsPY=
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

538

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

538

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

174

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

38

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute facilitates students' representation and engagement in various administrative, co- curricular and extra-curricular activities. Different subject societies are constituted and

students are appointed as office bearers. They are given the opportunity to organize different activities and intramural competitions to enhance their administrative skills and to boost up their self-confidence. The students are engaged in various type of administrative work under 'Earn while You Learn' Scheme which helps them mould their personalities. The college facilitates students to showcase their talent by organizing competitions like Essay writing, Quiz contest, Caption writing, Paper reading, News Reading, RJ Hunt, Anchor Hunt, Talent Hunt, Creative writing, poetic recitation etc. Students are given representation in IQAC external meetings also. One boy and one girl are the representative members in it.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=iaz5UGOSHPM=
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association that contributes to the development of the institution through financial or other support services. Though the association is not registered, it includes eminent personalities related to different fields like sports, business, teaching, social works, legal services etc. who are associated with the institution through social media like facebook, whatsapp and the events like alumni meets. The members of the Association contribute immensely for the development of the college through their guidance and support. Alumni are invited as Resource Person/Speaker/Chief Guest in the events organized by the college from time to time. There is a separate Alumni fund in the college which is utilized to provide financial help to the needy students. Alumni meets are organized by different departments to be in touch with the maximum number of alumni and to keep this healthy tradition alive and reverberating. Human resources from the past and present are connected for collective contribution in carving a brilliant future for the college.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=sLgs38b9zg8=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) — **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: To create and sustain an institute par excellence dedicated to value based education that juxtapose professionalism

with humanism and to pursue unending quest for ever expanding landscape of knowledge.

Mission: To empower youth to transform challenges into opportunities. To shape their aspirations and long cherished dreams. To promote and develop balanced, harmonious, law abiding concerned citizens. To provide quality education and encourage creative exploration making use of available technology. To focus on academic excellence and skill development so as to prepare them for the challenges of outer world. To expand the range of coursesfor the students.

The governing body and various committees collectively make efforts to develop their plans and execute them accordingly. The whole teaching and non teaching staff, Alumni association, Student representatives etc.all work in collaboration for the smooth functioning of the college. Head of the institution guides the activities of faculty members and the students efficiently.The senior staff members are appointed as the conveners of variouscommittees. They are given full autonomy in decision making with consultation of other members of their committees. Various curriculum and extracurricular activities are conducted through student participation.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization plays a significant role in improving the efficiency of education system and the quality of educational services. The college promotes a culture of participative management at various levels. The HODs, Conveners of various committees are fully authorised to take decisions while implementing lesson plans, departmental activity plans and other programmes' schedule. They chalk out the timetable and planguest lectures to ensure the quality of teaching learning. Student volunteers are also involved in the functions organised by the college. The principal, teachers council and the IQAC are involved in defining policies and procedures, framing guidelines

and examination schedule, discipline, grievance redressal, finance etc. The members of the PTA, alumni association, non teaching staff and representatives of the students are also kept in the loop as members of IQAC for all the ongoing development projects and the new projects to be started. All government grants are distributed after considering the requirements of every department. Such decisions are taken by holding meeting with all HODs and bursars of the college. For academic participation, mentor mentee groups are formed which are headed by the senior tutor for any type of consultation and suggestions. Academic curricular, administrative and financial activities are reviewed by the head of the institution to ensure accountability of the system. Council members, HODs and other senior faculty members are consulted by head of the institution if the major decisions are to be taken.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutions strategic plan is effectively deployed in folowing manner: The online admission process is handled by DGHE Haryana which provides college wise merit list.Examination is conducted by KUK. College is nodal centre for disbursement of question papers, collection of answer sheets and spot evaluation of answer sheets. Internal assessment is done on the basis of attendance, two assignments, class tests by the teachers. College conducts compulsory EVS and computer exam.Various teaching-learning strategies are employed by the teachers to make it student-centric, interactive and practice based. Academic activities are organised both for students and for teachers. Human Resoure Managemen: Staff members participated in various training programs organised by HIPA, ASCs, like, seminars, conferences, workshops, short term courses, refresher courses and orientation programs.Personal service record is maintained by the college on MIS, Intra Haryana and HRMS portal. Teachers play an active role in curriculum development as member of the Board of Studies. Various strategies are employed to implement the curriculum effectively in teaching learning process. Faculty

members are encouraged to submit more and more proposals for various major-minor research projects. College invites various experts to sensitize the students and teachers regarding research and their professional development.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcpanchkula.ac.in/QuickLinks?ID=BFcJrpmMV3E=
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated withKUK and DGHE, Haryana is the state governing body. The Principal is the head of the institution. All the financial work is supervised by the Bursars. SPIO deals with public information related issues. There are senior and junior lab attendants. Library staff includes senior and junior librarian, restorer and library attendant. The institution has Ministerial, Class IV Staff and supporting staff.The boys' hostel has one superintendent and one warden. Regular Teaching Staff gets appointment through HPSC and are promoted as Associate Professors and also awarded Pay Band-4. Career Advancement Scheme (CAS) has been introduced. Guest Faculty is appointed as per the guidelines issued by the DHE. Appointments are also madeunder Outsourcing Policy Part-1 and Part-2 as per government rules. The Non-Teaching Staff gets the first ACP after 8 years of service, second ACP after 16 years and third ACP after completing 24 years of service.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=yzxTEz4vztw=
Link to Organogram of the institution webpage	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes Teaching: LTC, CCL, Medical re-imbursement, Children Education Allowance, Conveyance Allowance , GPF/CPF/NPS/GIS, Creche, Quarantine Leaves,Blood Donation leave, Cashless Medical Facility.All the employees are given Casual Leaves and Earned Leaves. A woman employee can avail 20 Casual Leaves and amale employee can avail 10 Casual Leaves during ayear. After the completion of 10 years of service, a male employee can avail 15 Casual Leaves and after the completion of 20 years of service, hecan avail 20 Casual Leaves. Teaching-Staff gets 10 Earned Leaves during a year. Non teaching: LTC, CCL, Medical re-imbursement, Uniform Allowances, Conveyance Allowance, GPF/CPF/NPS/GIS, Creche, Blood Donation leave, Cashless Medical Facility, Wheat Advance, Festival Advance.Non-teaching staff gets 15 Earned Leaves per year till 10 years of

service, 20 Earned Leaves per year from 10-20 years of service and 30 Earned Leaves per year After 20 years of service.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=V52VqdcwsE8=
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The regular assessment of the faculty is done by ACR (Annual Confidential Report) at the end of every academic session in the institution. Its objective is to assess the faculty members' overall professional and personal growth.The result of all the

teaching staff is verified by the Result Verification Committee. The self appraisal report of the individual teacher is reviewed by the principal. The whole report of ACR of both teaching and nonteaching is further approved by the DGHE (Director General of Higher Education), Haryana.

File Description	Documents
Paste link for additional information	https://acr.highereduhry.ac.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external audit regularly. For internal audit, the college constitute a committee of 4 members called Bursars for financial accuracy which conducts internal audit on day to day basis. External audit is conducted every 2-3 years as per government norms. In our college audit of funds has been done up to March 2019. So far as the audit of grant is concerned, we have written to AG Office but no reply is received yet. We try our best to get audit done regularly. Up to the consumption of Rs. 500, no quotation is required, more than this amount quotation is always mandatory. Financial audit of funds for the session 2020-2021 was done in March 2022. The report is still awaited.

File Description	Documents
Paste link for additional information	https://cag.gov.in/ag/haryana/en/act-and-mannual/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

87000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds / grants from various sectors, both government and non-government bodies. Most of the funds are utilised for the welfare and overall enhancement of the students like, for the maintenance and purchase of desktops in computer and commerce laboratory; for buying new equipment and regular maintenance of the old apparatus in the laboratories of different subjects; for the organisation of different cultural , sports and extracurricular events uder women cell, placement cel, cultural committee, NSS, YRC, NCCC, refreshment of the students and TA and DA for all these activities, arrangement of educational tours , etc.Regular up-gradation of books in the library and maintenance of the library infrastructure, sports kits, sports and other competitions, refreshment, other social drives, etc. are conducted with the help of various funds and grants received by the college from different bodies. The infrastructure of the college is also regularly maintained by these funds and grants. The accounts are properly maintained to ensure the optimal utilization of funds and grants.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=peFtsatR8x4=
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of the college is workimg very efficiently towards the institutionalizing the quality assurance

strategies and processes.It has organized seminars and workshops for the capacity building of teaching and non-teaching staff. This session it organized various seminars and workshops on entrepreneurship, workshops for teachers on E-learning and online teaching,lectures for professional development of students. Teachers are motivated for the research and to attend professional development programmes like, orientation and refresher courses, FDPs, and short term courses. Regular feedback is taken from all the stakeholders for quality enhancement of the institution. Promotion cases of teaching staff are verified timely. Regular feedback is also taken from the administrative staff regarding their duties and rights. IQAC acts like a coordinating body among various stakeholders ,i.e. students, teaching and non-teachig staff, parents, alumni, society and management and holds regular meetings to chalk out plan for further improvement in the institution's administration, academics and all other fields.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has very well adopted the blendedmode for teaching learning process. IIt reviews regularly its teaching-learning process and learning outcomes periodicaly through IQAC which has been set up as pernorms. The use of technology in the classroom by the faculty helps to engage the students with different kinds of stimuli and creates an environment of activity-based learning. The IQAC holds regular meetings to review the methodologies adopted by teachers in classrooms as well as outside through practical participative methods. It did the annual academic audit of all the departments to review the activities conducted and the learning outcomes so as to attain the incremental improvement by comparing the results of previous year. It stressed uponlearning through discussion and interaction, and encourage participative teaching-learning so as to motivate the students to think, formulate and act innovatively through the process of identifying their true potential of

applying their knowledge in the right context and relating it to what is already known.

File Description	Documents
Paste link for additional information	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://gcpanchkula.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=yzxTEz4vztw=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is constantly making efforts to facilitate gender equity through numerous activities and creating awareness among

the students regarding equal opportunities in every field without any discrimination.

There is an active Women Studies and Development Cell in the college whichtakes various initiatives for the education and empowerment of female students. This year, many two-days workshops were organised by the cell on baking and Yoga to make studentsself related and healthy. To imbibe them with the spirit of indomitable courage and bravery, expert lectures were organised to throw light on the role of women in Indian freedom struggle. Also a workshop on self defense was organised. To groom their persona and polish their soft skills, a three day workshop was organised on 'Personality Development'. The Legal Literacy Cell also helps in enhancing the knowledge of all the students of the college regarding their legal rights.

Also the college looks after the welfare of the female students, facilitates the redressal of their grievances and aims to provide neutral, confidential and supportive environment to all.

File Description	Documents
Annual gender sensitization action plan	http://gcpanchkula.ac.in/images/107/MultipleFiles/File12209.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcpanchkula.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

`B. Any 3 of the above`

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To keep the campus clean and green as well as to save the environment, the college takes the various steps to manage different types of waste. The college follows the best alternative to dispose off the dry leaves and convert them into compost. Leaves being rich in carbon are known as nature's nutrient recyclers. Keeping this view, the large quantity of dry leaves, 4 composting pits are dug with the help of MC Panchkula in college campus. All the dry leaves, garden waste, lawn cuttings and dead flowers are put in these pits. It takes around 50-60 days for decomposition of this matter. This compost is further used to nourish the vegetation of college campus. Incinerators are installed in girls' and ladies' toilet for disposing sanitary pads. Students, teachers and other employees are also constantly motivated to follow the 3R policy of Reduce, Reuse and recycle regarding waste management. Chemical waste is disposed off properly through fume holders. Water from ACs is used to water plants. There is a process of writing off the E-Waste like non-functional computers, LEDs etc.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	A. Any 4 or All of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities	B. Any 3 of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is constantly making efforts to create healthy, positive and harmonious environment for all the communities. The college welcomes teaching and non teaching staff from different communities, regions and also from different economic background with their balanced representation. The college adheres to government's rules and regulations and reservation policy forthe admission. Special attention is paid to the students who belong to nearby villages and various scholarships are offered to economically weaker students of different categories.

This year, our college celebrated 400th birth year of Shri Guru Tegh Bahadur ji, widely known as 'Hind ki Chadar' in order to imbibe his values and teachings on equality and harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The college celebrates various days to encourage the students and employees to abide by the constitution and aims to inculcate the values that promote equality and harmony to one and all. Every year, the college celebrates national festivals like Independence day and Republic day with great vigour to plant the seed of patriotism amongst all. The sacrifices of our great leaders and freedom fighters who laid down their lives in the foundation of this country are remembered. The college guarantees the right to education to all without any discrimination and adheres to state government's reservation policy in letter and spirit. The college also observes Constitution day on 26 Nov to explain the objectives, structure, composition and powers of constitution to all. And for this purpose the preamble is also read and light is thrown on the supremacy of constitution.The Legal literacy Cell of the college continues to create awareness among students regarding the knowledge of legal rights. This year, the cell has organised an expert lecture by renowned Advocate Jai Deep Singh Chaudhary, from Delhi High Court and Former Additional Advocate General, Govt. of Haryana, Supreme Court and imparted valuable information on the legal rights among students and teachers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gcpanchkula.ac.in/events_activities
Any other relevant information	http://gcpanchkula.ac.in/events_activities

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college attempts to create happy, healthy and joyous environment by celebrating National and International commemorative days, events and festivals with great enthusiasm. The Department of Geography celebrated Earth day on 22nd April in order to raise awareness about environmental issues and sensitised students to protect our earth from from further harm and danger. Also in collaboration with Political science, legal literacy cell, the Geography department also celebrated United Nations day and spread the message of peace, love and harmony. The Department of Defense Studies saluted the courage and bravery of Maharana Partap by celebrating his birth anniversary on 9th May. And to commemorate 75 years of progressive India and its glorious history, the Department of English organised Poetic Recitation on the theme of patriotism and celebrated Azadi ka Amrit Mahotsav. Also, a poster making competition was organised by the English department to celebrate the glory of our monuments.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Quest-In search of Harmony: Objective- It was constituted to inculcate the moral values and enhance the harmony among the students and staff in 2016. The Context- It was renamed as Swami Vivekananda Youth Club (SVYC) as per guidelines of DHE. Awareness lectures, talks, discussions etc. are organised under this club The Practice- On February 21,2022 an interdisciplinary National seminar on Azadi ka Amrit Mahotsav- ek Samridh & Atamnirbhar Bharat was organised. Evidence of Success- 52 delegates from various States participated. Problems Encountered and Required Resources- During COVID-19, it was a tedious task to interact with children and bring them together. No regular funding is available for the society. Apna Kitaab Ghar Objective :- To offer free books reading facilities to all students. Contents: Knowledge sharing Practice:provides opportunity and access to information to all students Evidence: Apna Kittab Ghar has 553 books. Maan ki Baat(Counselling) Objective:- Counselling facilitated positive behaviour among students and helped them to establish and maintain social relationships and promote their decision making ability. Success of the practice Almost sixty students benefitted from this best practice.

File Description	Documents
Best practices in the Institutional website	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=y+fp/Qu7vTY=
Any other relevant information	http://gcpanchkula.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=y+fp/Qu7vTY=

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The most distinctive feature of the college is that it is the only Government College in Haryana which offers B. P Ed and has the distinction of producing many athletes and sportspersons representing country at National and International level in the events like Volley Ball, Basket-ball, Judo, Yachting, Taekwondo, Athletics, Ball Badminton, Lawn Tennis, Mal- khamb, Badminton andKayaking. The Physical Educaion Department organised various events in the college during the session 2021-2022, e.g.,Kabbadi Intramural Tournament, Volleyball Intra mural and Intra Mural

Hockey tournament. Many students of the B.P.Ed got recognition at the University,state and national level. Another distinctive feature is the Start-up Incubation cum Centre of Excellence which caters to the colleges of Panchkula district in order to promote self-employment or entrepreneurship in the state of Haryana. The centralaim isto identify and support budding and promising entrepreneurs, develops business ideation at college level and encourage innovative Start-ups by providing assistance and guidance to aspiring entrepreneurs regarding all kinds of know-how related to government regulations, procedures and compliance and to establish new businesses. The Incubator has been running specially tailored Entrepreneurial Courses, Practical Training and Mentoring Programs.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

a) The Academic Calendar Committee will prepare a comprehensive academic and activity calendar for the session 2022-23.

b) E-resources are to be developed in the library and foot falls will be increased.

c) Focus on increasing the speed of wi-fi.

d) The Research and Innovation Cell will motivate the teachers to get minor projects. It will make efforts to improve the research environment in the college.

e) Maximum utilization of smart class rooms for which the teachers will be trained.

f) The departments of Commerce, Social Sciences and Mass Communication will organize seminars on the topics- IPR, Research Methodology and Entrepreneurship.

g) The student parking will be on top agenda.